

WHISPERING HILLS PRIMARY SCHOOL FUNDRAISING COMMITTEE MINUTES
January 16, 2024 @5:15pm

1. Call to Order: 5:15pm

- 1.1 In Attendance: Andrea Bickerstaff, Ashley Benn*, Nicolle Chamzuk, Sheena Garton, Shona Hunter, Jamie Percy, Jordan Habib*, Samantha Wepler
* denotes online attendance

2. Approval of Agenda

Motion: Jamie motioned to Approve the Agenda. Nicolle Seconded. All in favor.

3. Approval of Minutes

Motion: Shona motioned to approve the Nov 21, 2023 and Nov 22/23, 2023 email minutes. Sheena Seconded. All in favor.

4. Treasurer's Report

All documents were submitted by Nicolle to the Alberta Government in order to maintain our standing as a society.
Reviewed report on casino funds available.

5. Old Business

5.1 Signing Authority: See below in 5.2. Samantha to complete.

5.2 Required Chair position to be filled:

After email motions from Nov 22-23, 2023 the Committee positions are as follows:

Chair - Andrea Bickerstaff*

Vice Char – Samantha Wepler*

Treasurer – Nicolle Chamzuk*

Secretary – Jamie Percy

Casino Chair – Michelle Hemmons*

Directors at Large – Ashley Benn, Jordan Habib

*Denotes signing authority

6. New Business

6.1 Request for funds – Shona discussed upcoming requests will be for:

- a) Gr3 to Tawatinaw at the end of Feb (will be an email request/vote)
- b) Swimming for Gr 1 to 3; 5 lessons in April and May
- c) Field Trips

6.2 Email – Nicolle will set up a generic email for the fundraising committee that we all have access to and can be passed on to future members; will contact ASCA to see if need a separate one for council and fundraising committee

6.3 Kal-Tire RePlay Fund grant – due at the end of February and need at least one quote to apply; Sheena/Shona will work on this

7.0 Date of Next Meeting: March 12, 2024 @5:15pm

8.0 Adjournment 5:38 pm