

# Aspen View Public School Division

## Student Acceptable Use of Technology Agreement

### Background

Aspen View Public Schools (AVPS) supports a learning and working environment in which students can communicate, collaborate, and access and create information. Aspen View Public Schools is committed to maintaining an accessible and safe digital environment. To that end, all AVPS students are expected to manage information technology resources in a manner that takes responsibility for and is respectful of the safety and wellbeing of all users. Use of Aspen View Public School's information technology resources must comply with all applicable laws, Alberta Education guidelines, and Division policies and procedures.

### Procedures

1. Division technology resources are to be used primarily for activities related to the mission and vision of the Division. Division technology is intended for educational purposes. Personal use of technology resources, including network bandwidth and electronic storage space, must not interfere with, or conflict with, use for educational purposes.
2. Division technology resources may not be used for purposes that are illegal, unethical, or immoral. Use of Division technology resources for disruptive, fraudulent, harassing, threatening, obscene (including but not limited to racist, profane and pornographic), or malicious purposes is strictly prohibited.
3. Activities involving Division technology resources will, as much as possible, protect the privacy of information and personal safety of all users. Specifically, permission must be obtained by all individuals before sharing information in any format (eg. visual, audio, text-based), about any Aspen View student or staff member.
4. Individuals using Division technology resources shall not compromise the security of the Division network and data. The Division holds users responsible to protect their passwords and keep them private to ensure the security of all Division technology. Students will not use @edu.aspenview.org to access any technology resource not authorized by the Division, or for personal use.
5. Users of Division technology resources do not have a right to an expectation of privacy. For the purpose of ensuring responsible use, the Division reserves the right to monitor any activity occurring with its technology resources. Use of the Division's technology resources implies the user's consent to monitoring for security purposes.
6. Aspen View Public Schools prioritizes the importance of wellbeing and supports a balance between personal and professional life. Caregivers and students are encouraged to communicate with employees during the workday and to understand they may not receive a response after hours.
7. The Division shall not be responsible for the loss, theft or damage of personally owned technology.

8. All users are expected to handle Division equipment with care and respect and may be held responsible for the cost of replacement or repairs if found responsible for loss or damage.
9. Any student violating these procedures, or any applicable provincial, federal, or international laws, or posted classroom, school, or Division rules, is subject to loss of technology privileges, and any other Division disciplinary options.

Student Name: \_\_\_\_\_

Student Grade: \_\_\_\_\_

Current School: \_\_\_\_\_

I have read and understand the above Aspen View procedures for the acceptable use of technology. I understand that my digital access will be suspended or removed if I do not abide by the Aspen View procedures of acceptable use of technology. I agree to abide by the terms of the Aspen View Acceptable Use of Technology Agreement.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

As a parent or legal guardian, I have reviewed the above information and provide consent for my child to use technology as required by Aspen View Schools and to allow my child to access the Aspen View network services for the duration of their time as an enrolled student in Aspen View Public School Division. I understand that my child will be accessing digital content and services online as outlined in the Aspen View Technology Code of Conduct. I understand that if the school has concerns with my child's technology use, digital access or online behavior that they will contact me to determine a solution.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Questions can be directed to your child's teacher or school principal. This form needs to be returned to the school.