



Aspen View PUBLIC SCHOOLS

Aspen View Public Schools
Board of Trustees
February 18, 2021
@VIA ZOOM
9:00 a.m.

Call to Order		<p>Minutes of the Regular Meeting of the Board of Trustees of Aspen View Public Schools held on Thursday, February 18, 2021 with the following members present:</p> <p>In Attendance Via ZOOM: Candyce Nikipelo, Chair Aspen View Northeast Anne Karczmarczyk, Vice Chair Aspen View North Central Dennis MacNeil Aspen View North Central Nancy Sand Aspen View Northwest Donna Cherniwchan Aspen View Southeast Thomas Mykytiuk Aspen View South Central April Bauer Aspen View Southwest</p> <p>Administration: Neil O'Shea Superintendent Karen Penney Deputy Superintendent Aimee Hirtle Secretary Treasurer Tammy Ledieu Executive Assistant Ross Hunter Communications Officer</p> <p>Chairman Nikipelo called the public meeting to order at 9:01 a.m. with the playing of O'Canada.</p>
Approval of the Agenda	1.0	<p>Additions: National School Boards Association Conference Whispering Hills School Council Vilna School Council 21-019</p> <p>Trustee MacNeil moved that the Board of Trustees of Aspen View Public Schools approve the agenda as amended. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> </p>
Adoption of the Minutes	2.1	<p>Adoption of the Minutes of the Meeting held January 21, 2021 21-020</p> <p>Trustee Karczmarczyk moved that the Board of Trustees of Aspen View Public Schools adopt the minutes of the regular meeting held January 21, 2021 as presented. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> </p>
Delegations	3.1	<p>First Nation, Metis and Inuit Education Update – Dr. Penney Dr. Penney provided an update on the First Nation, Metis and Inuit Education. A copy of Dr. Penney's presentation will be circulated to Trustees.</p>
Business Arising from the Minutes	4.1	<p>2022-2023 School Calendar Superintendent O'Shea reviewed the two calendar options presented.</p> <p>Trustee Bauer inquired if any concern was raised by school administrators with respect to the reduction in operational and</p>

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	<p>instructional days in Semester 1. Superintendent O’Shea advised that no concerns were raised, and in fact, Administrators provided very little feedback on their preference of the options.</p> <p>Trustees Cherniwchan and Karczmarczyk expressed preference for Option 2, in particular the staggered school start in August and mid-week Christmas break.</p> <p>21-021</p> <p style="padding-left: 40px;">Trustee Sand moved that Aspen View Public Schools approve in principle Option Two of the 2022-2023 School Calendar.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>This calendar will be shared with School Councils for feedback.</p> <p>4.2 Land Acknowledgement</p> <p>Deputy Superintendent Dr. Penney reviewed her recommendation with respect to Land Acknowledgement.</p> <p>Trustee Karczmarczyk thanked Dr. Penney for her work on this matter indicating her preference with Option 1 and 3.</p> <p>Trustee MacNeil indicated that all three options meet the needs of Aspen View Public Schools and as long as the acknowledgement is heartfelt, any would be appropriate.</p> <p>21-022</p> <p style="padding-left: 40px;">Trustee Cherniwchan moved that Aspen View Public Schools incorporate Option 1 as presented as a general Territorial Land Acknowledgement at the beginning of each board meeting. We recognize the land as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.</p> <p>Deputy Superintendent Penney confirmed that this is a living document and will be written into policy indicating that the acknowledgement may change as necessary.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>4.3 Alberta School Council Association Workshop Options</p> <p>Superintendent O’Shea provided a verbal update. The workshop information was shared with principals and trustees and they were asked to share with School Councils. Trustee MacNeil asked that the Board of Trustees also consider the policy statements that are being considered at the AGM.</p> <p>The ASCA annual general conference is April 23, 24 and 25th; if trustees are interested in attending, they are to contact the Executive Assistant.</p>
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	<p>In the past registration was covered for a parent from each school council in the division. A discussion was held regarding how many parents should be supported to attend the conference. Following this discussion, it was agreed that registration for two parents from each school council be covered. A full breakdown of the fees will be provided at the next meeting for information.</p> <p>21-023</p> <p>Trustee Sand moved that Aspen View Public Schools sponsor two parents from each school council to attend the Alberta School Council Association conference and AGM.</p> <p>Concern about Trustees attending the AGM and considering the policy statements was raised; Trustees should not be influencing the Councils at the AGM. Trustee Karczmarczyk indicated that trustees need to support the parent councils; many parents have never attended a provincial conference and are unprepared to speak to provincial policy statements.</p> <p>Trustee Cherniwchan requested that a representative from ASCA attend the next Council of School Council meeting to review the conference and explain the role of the voting delegate at the ASCA AGM.</p> <p>Trustee Mykytiuk inquired as to the role school administration plays with respect to the School Councils. Superintendent O'Shea advised that there is an expectation that school administrators would work with the school council chair on the items that are pertinent to both parties.</p> <p>Trustee Mykytiuk inquired as to the role of the trustee; trustees are governance not operational, yet they are encouraged to become involved in the school council and the operations of the school. Trustee Karczmarczyk indicated that in her opinion it is a team effort between school council, school administration and the board of trustees and working together is very important. Trustee Mykytiuk agrees that school council is important however, trustee involvement may not be appropriate.</p> <p>Superintendent O'Shea advised that more information will be shared regarding the ASCA conference including the fee structure for the conference.</p> <p>Trustee Sand requested that her motion stand at this point.</p> <p>Question called</p> <p style="text-align: right;">CARRIED Opposed: Trustee Mykytiuk</p>
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	4.4	<p>Municipal Meeting Schedule Superintendent O’Shea reviewed his discussions with the Municipal Partners; all have requested that Aspen View meet with them at their regular council meetings.</p> <p>Superintendent O’Shea inquired if the Village of Waskatenau be included in the meeting schedule; in most cases their meetings fall on the same day as Aspen View Public Schools. He also inquired about the municipal partners involvement in the assurance model. Following discussion, it was agreed that Superintendent O’Shea will attempt to set up a meeting with the Village of Waskatenau. Further, that information around the assurance model will be shared with the presentation.</p>
<p>Superintendent Report/Information Items</p>	5.1	<p>Superintendent Report Superintendent O’Shea provided a verbal update to his written report.</p> <p>Superintendent O’Shea advised that Alberta Infrastructure has directed Aspen View not to share the new school design until it is approved by Government. This may not allow for the Board of Trustees to review the design prior to the presentation to the Town and County. Chairman Nikipelo confirmed that this presentation would not be for guidance or input, but for information only. Trustee Mykytiuk agreed that the Town and County of Smoky Lake have closer ties to the project than the other wards of the school division. It was agreed that should the meetings not align, it would be appropriate to share with the Town and County prior to the Board of Trustees.</p> <p>Superintendent O’Shea reviewed the process for the 2021-2022 School Year Planning.</p> <p>Superintendent O’Shea reviewed the spring promotions around programs available to students. Careers: Next Generation will be holding evening parent and student information sessions with H.A. Kostash and Thorhild Central Schools. Trustees are encouraged to attend these two sessions and encourage parents of high school students to attend.</p> <p>Superintendent O’Shea provided information on the French Immersion program in our division. This program will continue to be strengthened in the division.</p> <p>Work around retention and attraction of students to the smaller schools is currently ongoing. More information will be provided around this as it becomes available. Schools are attempting to reconnect with parents and students to attract them back to our schools rather than home schooling with other divisions.</p>

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		<p>Other upcoming promotional ideas include alumni from the division showcase as well as parent success campaigns. These are in the very preliminary development stages and more information will be provided as it becomes available.</p> <p>Superintendent O’Shea is also asking elementary school administrations to start the spring campaign for kindergarten registrations.</p> <p>Superintendent O’Shea thanked his leadership team at Division Office for their support and allowing him to move forward with the vision of the Board.</p> <p>21-024</p> <p>Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools receive the Superintendent Report as presented for information.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Deputy Superintendent Report	6.1	No report at this time
Secretary Treasurer Report	7.1	<p>Finance Report</p> <p>Secretary Treasurer Hirtle provided a verbal update to her written report.</p> <p>21-025</p> <p>Trustee MacNeil moved that the Board of Trustees of Aspen View Public Schools receive the Secretary Treasurer – Finance Report as presented for information.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	7.2	<p>Election Communication Plan</p> <p>Secretary Treasurer Hirtle provided a verbal update on the communication plan for the upcoming elections.</p> <p>The website has been updated to include information for potential candidates on all information related to the election and the school division. The public communication plan will be rolled out gradually starting in March with a larger push through the summer. The prescribed notice of nomination day will be advertised in September as is required by the Local Authorities Elections Act.</p>
New Business	8.1	<p>Re-Entry Report</p> <p>Superintendent O’Shea reviewed the Re-Entry report.</p> <p>Superintendent O’Shea advised that Aspen View Public Schools would not be moving forward with any school sports activities at this point in time. Trustee Karczmarczyk advised that club sports are happening outside the division.</p>

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	<p>8.2 Assurance Model Professional Development Superintendent O’Shea reminded the Board of the daylong workshop as we move toward the Assurance Model.</p> <p>8.3 March 18 Committee Meeting Schedule Superintendent O’Shea reviewed the meeting schedule requesting some changes to the schedule. An updated schedule and meeting requests will be sent to all trustees.</p> <p>8.4 Graduation Schedule Superintendent O’Shea reviewed the graduation schedule and the policy/procedures around planning of graduation ceremonies.</p> <p>Break for lunch at 12:00 p.m. Reconvened at 12:33 p.m.</p> <p>8.5 Online Registration Form Deputy Superintendent Dr. Penney provided a verbal update on the online registration form indicating that kindergarten will be the first focus group.</p> <p>8.6 Online School Option 2021-2022 Superintendent O’Shea reviewed the online school options for the 2021-2022 school year.</p> <p>21-026 Trustee Karczmarczyk moved that the Board of Trustees of Aspen View Public Schools direct Senior Administration to investigate potential online programming for the 2021-2022 school year.</p> <p>Any opportunity for students to remain part of Aspen View Public Schools rather than accessing home school from other divisions is very important. Trustee Bauer expressed concern around the budget to maintain the school in similar manner as this year and needs to be considered in the planning. Lessons learned from COVID will assist in how we move forward with online learning. One consideration would be to share services with another school division.</p> <p>QUESTION CALLED</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>8.7 National School Boards Association Conference Due to COVID and the inability to travel, The Public School Board Association has approved the Council Executive to attend the NSBA; as an Executive Member of Public School Board Council, Dennis MacNeil is requesting permission to remunerate to attend three days. As part of</p>
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		<p>Policy 7 – Board Operations, this request would be covered as his additional professional development, therefore permission is granted in accordance with the policy.</p>
Policy Review	9.1	<p>Policies Referred from Policy Committee for Second Reading</p> <p>Policy 1 – Division Foundational Statements 21-027</p> <p>Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools give Policy 1 – Division Foundational Statements second and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>Policy 23 – School Attendance Boundaries 21-028</p> <p>Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools give Policy 23 – School Attendance Boundaries second and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>Policy 26 – Occupational Health and Safety 21-029</p> <p>Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools give Policy 26 – Occupational Health and Safety second and final reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Reports		<p>Committee Reports</p> <p><i>Public Schools Board Council</i> – February 12 – Trustee Karczmarczyk provided a verbal update <i>Alberta School Board Association</i> – Report attached <i>Communications Committee</i> – February 16 – Trustee MacNeil provided a verbal update</p> <p>School Council Reports</p> <p><i>Thorhild Central School</i> – January 18, 2021 – Trustee Bauer provided a report <i>Grassland School</i> – January 21, 2021 – Chairman Nikipelo provided a verbal report. <i>Edwin Parr Composite School</i> – February 1, 2021 – Trustee Karczmarczyk attended, however, due to technical issues there is no report <i>Rochester School</i> – February 3, 2021 – Trustee Bauer provided a verbal report <i>Boyle School</i> – February 8, 2021 – Chairman Nikipelo provided a verbal update <i>Whispering Hills Primary School</i> – February 9 – Trustee MacNeil provided a verbal update <i>Vilna School</i> – February 3, 2021 – Trustee Cherniwchan provided a verbal update</p>

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		<p><i>HA Kostash</i> – January 22, 2021 – Trustee Mykytiuk provided a verbal update. 21-030 Trustee MacNeil moved that the Board of Trustees of Aspen View Public Schools receive all reports as presented for information. CARRIED UNANIMOUSLY</p>
Correspondence		Superintendent O’Shea reviewed the incoming correspondence.
Upcoming Agenda Items		<p>Educational Service Agreements Alberta School Boards Association Annual Conference/AGM Alumni showcase campaign Parent showcase campaign</p>
In Camera		<p>21-031 Trustee MacNeil moved the meeting into camera at 2:08 p.m. CARRIED UNANIMOUSLY</p> <p>21-032 Trustee Bauer moved the meeting out of camera at 2:46 p.m. CARRIED UNANIMOUSLY</p>
Adjournment		<p>21-033 Trustee MacNeil moved adjournment at 2:47 p.m.</p> <p style="text-align: right;">  _____ Candyce Nikipelo, Board Chair </p> <p style="text-align: right;">  _____ Neil O’Shea, Superintendent </p>

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