



AGENDA
Lunch at 12:20 p.m. in Art Room

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| 1. | Approval of the Agenda | Motion Required |
| 2. | Adoption of the Minutes 2.1 Adoption of the Minutes of October 24, 2019 | Motion Required |
| 3. | Delegations 3.1 School Report – J. MacIsaac and S. Hunter | Information |
| 4. | Business Arising from the Minutes 4.1 AERR Draft Document 4.2 Locally Developed Course Update 4.3 Alberta School Council Association | Information Information Information |
| 5. | Superintendent Report/Information Items 5.1 Superintendent Report | Motion Required |
| 6. | Deputy Superintendent Report 6.1 Deputy Superintendent Report | Motion Required |
| 7. | Secretary Treasurer Report 7.1 Transportation Update 7.2 Plant, Operations and Maintenance Report | Motion Required |
| 8. | New Business 8.1 School Enrolment Review 8.2 Budget 8.3 Replacement School Announcement 8.4 Committee Meetings 8.5 Transition to Retirement | Discussion Discussion Information Discussion Discussion |
| 9. | Policy Review 9.1 Policies referred from Policy Committee No policies referred at this time 9.2 Policies for review on December 5, 2019 Policy 2 – Role of the Board Policy 6 – Role of the Vice Chair Policy 10 – Policy Making Policy 12 – Role of the Superintendent | Information |
| 10. | Committee Reports Facilities Committee – November 4, 2019 Budget Committee – November 4, 2019 Political Advocacy Committee – November 4, 2019 School Council Reports Grassland School – October 24, 2019 Thorhild Central School – October 28, 2019 Edwin Parr Composite – November 4, 2019 Rochester – November 5, 2019 Whispering Hills Primary – November 5, 2019 Community Reports Conference Reports | Information |



Aspen View

PUBLIC SCHOOLS

The Board of Trustees of
Aspen View School Division
November 7, 2019
@ Landing Trail Intermediate - Library
10:00 a.m.

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| 11. | Correspondence October 25, 2019 letter to Minister LaGrange re: Legal Name October 25, 2019 letter to Minister Nicolaides re: AU October 25, 2019 letter to C. Hogg re: Establishment of Separate School Districts Regulation | Information |
| 12. | Upcoming Agenda Items Motion 19-189 – January 16, 2020 Meeting Board/Admin Retreat Update – November 21, 2019 School Calendars – November 21, 2019 | Information |
| | 5 minute Break | |
| 13. | In Camera 13.1 Legal – Establishment of Separate School District Update 13.2 Legal 13.3 Labour – Superintendent Feedback | |
| 14. | Adjournment | Motion Required |



Aspen View

PUBLIC SCHOOLS

Meeting Date: November 7, 2019
Topic: Adoption of the Minutes of the Meeting
Agenda No: 2.1

Background Information:

The draft minutes of the meeting held October 24, 2019 are attached for review and consideration.

Attachments:

Draft minutes of the regular meeting held October 24, 2019

Submitted by:

T. Ledieu, Executive Assistant

Recommendation or Action Requested:

That the Board of Trustees of Aspen View Public Schools adopt the minutes of the regular meeting held October 24, 2019 as presented.



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| | 4.5 | National Congress Update Superintendent O'Shea spoke to this matter. Following discussion it was agreed that the cost of the conference is excessive and Aspen View Public Schools will not be attending. The concern regarding the location will be raised at the next ASBA Zone 2/3 meeting. |
| | 4.6 | Council of School Council Chairman Nikipelo advised that Boyle School will host a Council of School Council on November 27. Agenda items were requested from trustees. Chairman Nikipelo advised that the discussion regarding the use of the word "public" in our name will be an agenda item. |
| Superintendent Report/Information Items | 5.1 | Superintendent Report Superintendent O'Shea provided a verbal update to his written report. Mr. O'Shea advised that Rochester School was broken into the evening of October 23, 2019. There was some theft but no damage so school is open. 19-198 Trustee Karczmarczyk moved that the Board of Trustees of Aspen View Public Schools receive the Superintendent Report as presented for information. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| Associate Superintendent Report | 6.0 | No Report |
| Secretary Treasurer Report | 7.1 | Finance Report Secretary Treasurer Oko provided a verbal update to her written report. 19-199 Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools receive the Secretary Treasurer – Finance Report as presented for information. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| | 7.2 | Transportation Report Secretary Treasurer Oko provided a verbal update on the Transportation Contract. 19-200 Trustee MacNeil moved that the Board of Trustees of Aspen View Public Schools direct Administration to enter into a contract with Sparksman Transportation for providing service to Athabasca area schools. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| New Business | 8.1 | Remembrance Day Superintendent O'Shea provided an update on this informational item. |
| | 8.2 | Human Resources Report |



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| | | <p>Superintendent O’Shea provided a verbal update to this information item.</p> |
| | 8.3 | <p>AERR Introduction Superintendent O’Shea provided an update on this information item. The AERR draft document will be presented at the November 7th meeting of the Board of Trustees.</p> <p>Recess for lunch at 11:50 a.m. Reconvened at 12:42 p.m.</p> |
| | 8.4 | <p>Locally Developed Course Approval Superintendent O’Shea provided an update on the Locally Developed Courses offered at Aspen View Public Schools. Trustee Karczmarczyk requested information on where the courses are offered within the Division; this information will be provided.</p> <p>19-201 Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools approve the newly acquired Locally Developed Courses as recommended.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| | 8.5 | <p>Boyle Field Trip Amendment Superintendent O’Shea spoke to this information item.</p> |
| | 8.6 | <p>ASBA Fall Conference Superintendent O’Shea spoke to this information item.</p> |
| | 8.7 | <p>Board Representation on PSBAA Superintendent O’Shea advised that the recommendation from PSBAA is to have another representative be the council member. Trustee Cherniwchan nominated Trustee Bauer; accepted the nomination.</p> <p>19-202 Trustee Cherniwchan moved that Aspen View Public Schools appoint Trustee Bauer the PSBAA representative.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>Trustee Bauer advised she was unable to attend the PSBAA General Meeting and inquired if she should reimburse the division; following discussion it was agreed that Trustee Bauer would not be required to reimburse the Division.</p> |
| | 8.8 | <p>Board Picture Superintendent O’Shea spoke to this matter. Following discussion it was agreed that November 21st would be the date for the picture.</p> |



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| | | <p>19-203 Trustee Sand moved the meeting into camera for the consultant report at 12:58 p.m. CARRIED UNANIMOUSLY</p> <p>19-204 Trustee Bauer moved the meeting out of camera at 2:13 p.m. CARRIED UNANIMOUSLY</p> <p>8.9 New Website Update Communications Officer Hunter provided an update on the information matter. The new website will be shared at School Council meetings as soon as it is ready to proceed.</p> <p>8.10 Committee Meetings Following discussion, the Board of Trustees and Superintendent O'Shea set November 4 for committee meetings: Facilities 10-11/Budget in 11-12:30; 1:00 p.m. Political Advocacy</p> <p>4.3 Tabled Motion:</p> <p>19-205 Trustee Karczmarczyk moved to lift from the table Motion 19-189 for discussion. CARRIED UNANIMOUSLY</p> <p>19-189 Trustee Karczmarczyk moved that the Board of Trustees conduct a review of the attendance boundaries in the Vilna area.</p> <p>19-206 Trustee Karczmarczyk moved to further table motion 19-189 until January 16, 2020. CARRIED UNANIMOUSLY</p> |
| Policy Review | 9.1 | <p>Policy Second Reading</p> <p>19-207 Trustee Bauer moved that the Board of Trustees of Aspen View Public Schools give second and final reading to Policy 8 – Committees of the Board. CARRIED UNANIMOUSLY</p> <p>19-208 Trustee Sand moved that the Board of Trustees of Aspen View Public Schools give second and final reading to Policy 11 – Board Delegation of Authority. CARRIED UNANIMOUSLY</p> |



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| | | <p>19-209 Trustee Karczmarczyk moved that the Board of Trustees of Aspen View Public Schools give second and final reading to Policy 15 – School Closure. CARRIED UNANIMOUSLY</p> <p>19-210 Trustee Cherniwchan moved that the Board of Trustees of Aspen View Public Schools give second and final reading to Policy 20 – School Year. CARRIED UNANIMOUSLY</p> <p>9.2 Upcoming Policies for Review Policy 2, 6, 10 and 12 will be the next policies reviewed by the Policy Committee</p> |
| Reports | 10.0 | <p>Committee Reports <i>Audit Committee</i> – October 10, 2019 – Minutes are attached</p> <p>School Council Reports <i>Boyle School</i> – October 21, 2019 – Chairman Nikipelo provided a verbal update. <i>Vilna School</i> – October 23, 2019 – Trustee Cherniwchan provided a verbal update <i>Smith School</i> – October 16, 2019 – Trustee Sand provided a verbal update</p> <p>Conference Reports <i>Public School Boards Association of Alberta</i> - October 16 – 19, 2019. Trustee Cherniwchan indicated that Dr. Irvine would be a good moderator for a board evaluation. Trustee Sand wanted the Trustees to take the matter of “public” to the Council of School Councils – Ross will draft something for board to take to councils.</p> <p>19-211 Trustee Bauer moved that the Board of Trustees of Aspen View Public School receive all reports as presented for information. CARRIED UNANIMOUSLY</p> |
| Correspondence | 11.0 | Provided for information only |
| Upcoming Agenda Items | | Motion 19-189 Letter of support of Alberta School Council Association funding |



Aspen View PUBLIC SCHOOLS

Aspen View Public Schools
Board of Trustees
October 24, 2019
@ Smith School
10:00 a.m.

| | | |
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| In Camera | 13.0 | <p>19-212 Trustee MacNeil moved the meeting into camera at 2:59 p.m. CARRIED UNANIMOUSLY</p> <p>19-213 Trustee Cherniwchan moved the meeting out of camera at 3:56 p.m. CARRIED UNANIMOUSLY</p> <p>19-214 Trustee Cherniwchan moved that Aspen View Public Schools send a letter to the PSBA President expressing concern that public school boards do not have an opportunity to present at a community meeting for the establishment of separate school districts. CARRIED UNANIMOUSLY</p> |
| Adjournment | | <p>19-215 Trustee Karczmarczyk moved adjournment at 4:00 p.m. CARRIED UNANIMOUSLY</p> <p>_____ Candyce Nikipelo, Board Chair</p> <p>_____ Neil O'Shea, Superintendent</p> |



Meeting Date: November, 2019

Topic: Locally Developed Courses Usage in Aspen View

Agenda No: 4.2

Background Information:

Locally developed courses (LDCs) are developed, acquired and authorized by school authorities to provide students with unique opportunities to explore a range of interests in subject areas that complement provincial programs of study.

On October 24, the Board was presented with a list of newly acquired Locally Developed Courses that needed Board Approval. After the courses were presented, the Board requested information regarding usage of Locally Developed Courses in Aspen View Public Schools.

Attachments:

Spreadsheet - LDCOMS used in Aspen View – past 5 years

Submitted by:

Donna Wesley
Director of Curriculum and Technology

Recommendation or Action Requested:

Information

Yellow = Developed

Red = Expired

White = Currently Authorized

Blue = Developed as an LDCOM, has now expired and is offered as a Dual Credit

| LDC Code | Course Name | Date Acquired | Date Expiring | offered in Aspen View in |
|----------|---|---------------|---------------|--------------------------|
| LDC3102 | Accounting 35-5 | Feb. 1, 2015 | Jan. 31, 2019 | BS, Summer, EPC |
| LDC1975 | Advanced Acting/Touring Theatre (2019) 15-3, 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC, BS, TCS |
| LDC2975 | Advanced Acting/Touring Theatre (2019) 25-3, 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC, BS, TCS |
| LDC3975 | Advanced Acting/Touring Theatre (2019) 35-3, 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC, BS, TCS |
| LDC3394 | Advanced Dance 35-3, 35-5 | Sep. 1, 2014 | Aug. 31, 2020 | |
| LDC3295 | Anthropology 35-5 | Sep. 1, 2014 | Aug. 31, 2018 | Boyle, TCS, HAK, Vilna |
| LDC1857 | Applied Graphic Arts 15-3, 15-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC2857 | Applied Graphic Arts 25-3, 25-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC3857 | Applied Graphic Arts 35-3, 35-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC3296 | Art History 35-5 | Feb. 1, 2015 | Jan. 31, 2019 | Boyle |
| LDC1947 | Astronomy 15-3 | Sep. 1, 2018 | Aug. 31, 2022 | Summer |
| LDC2947 | Astronomy 25-3 | Sep. 1, 2018 | Aug. 31, 2022 | |
| LDC3947 | Astronomy 35-3 | Sep. 1, 2018 | Aug. 31, 2022 | |
| LDC1471 | Audio (2019) 15-3, 15-5 | Jan. 17, 2019 | Aug. 31, 2023 | |
| LDC2471 | Audio (2019) 25-3, 25-5 | Jan. 17, 2019 | Aug. 31, 2023 | |
| LDC3471 | Audio (2019) 35-3, 35-5 | Jan. 17, 2019 | Aug. 31, 2023 | |
| LDC2391 | Avid Readers 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC3391 | Avid Readers 35-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC1017 | Big History (2019) 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1059 | Ceramics Advanced Techniques (2019) 15-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC2059 | Ceramics Advanced Techniques (2019) 25-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC3059 | Ceramics Advanced Techniques (2019) 35-5 | Jan. 21, 2019 | Aug. 31, 2023 | |
| LDC2020 | Christian Studies 25-3 | Mar. 13, 2017 | Aug. 31, 2019 | |
| LDC3020 | Christian Studies 35-3 | Mar. 13, 2017 | Aug. 31, 2019 | |
| LDC3363 | Class V Driver Training 35-3 | Sep. 1, 2016 | Aug. 31, 2020 | CAVE, HAK |
| LDC1515 | Competencies in Math 15-3, 15-5 | Jun. 26, 2018 | Aug. 31, 2022 | |
| LDC2467 | Contemporary Dance (2019) 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |

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| LDC3467 | Contemporary Dance (2019) 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC0010 | Content Literacy 15-3, 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC0020 | Content Literacy 25-3, 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC1269 | Creative Writing & Publishing (2019) 15-3, 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC2269 | Creative Writing & Publishing (2019) 25-3, 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC3269 | Creative Writing & Publishing (2019) 35-3, 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1113 | Creative Writing 15-5 | Sep. 1, 2007 | Aug. 31, 2010 | |
| LDC1269 | Creative Writing and Publishing 15-3, 15-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC2269 | Creative Writing and Publishing 25-3, 25-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC3269 | Creative Writing and Publishing 35-3, 35-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC1413 | Dance (2019) 15-3, 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC |
| LDC2413 | Dance (2019) 25-3, 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC3413 | Dance (2019) 35-3, 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1413 | Dance 15-3, 15-5 | Apr. 10, 2017 | Aug. 31, 2019 | EPC |
| LDC2413 | Dance 25-3, 25-5 | Apr. 10, 2017 | Aug. 31, 2019 | |
| LDC3413 | Dance 35-3, 35-5 | Apr. 10, 2017 | Aug. 31, 2019 | |
| LDC3477 | Dance Composition (2019) 35-5 | Jan. 10, 2019 | Aug. 31, 2023 | |
| LDC1131 | Design Thinking for Innovation 15-3, 15-5 | Mar. 19, 2018 | Aug. 31, 2021 | EPC |
| LDC2131 | Design Thinking for Innovation 25-3, 25-5 | Mar. 19, 2018 | Aug. 31, 2021 | |
| LDC3131 | Design Thinking for Innovation 35-3, 35-5 | Mar. 19, 2018 | Aug. 31, 2021 | |
| LDC1057 | Drawing (Advanced Techniques) 15-5 | Aug. 31, 2018 | Aug. 31, 2022 | EPC |
| LDC2057 | Drawing (Advanced Techniques) 25-5 | Aug. 31, 2018 | Aug. 31, 2022 | EPC |
| LDC3057 | Drawing (Advanced Techniques) 35-5 | Aug. 31, 2018 | Aug. 31, 2022 | EPC |
| LDC3631 | Education 35-5 | Sep. 1, 2014 | Aug. 31, 2018 | EPC, HAK, Boyle |
| LDC1513 | ESL Expository English 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC2513 | ESL Expository English 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC1212 | ESL Intro to Canadian Studies (2019) 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC2212 | ESL Intro to Canadian Studies (2019) 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1212 | ESL Introduction to Canadian Studies 15-5 | Dec. 21, 2018 | Aug. 31, 2019 | |
| LDC2212 | ESL Introduction to Canadian Studies 25-5 | Jan. 15, 2019 | Aug. 31, 2019 | |
| LDC1350 | ESL Introduction to Mathematics 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC1213 | ESL Introduction to Science 15-5 | Jan. 15, 2019 | Aug. 31, 2019 | |
| LDC1213 | ESL Introduction to Science (2019) 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | |

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| LDC2213 | ESL Introduction to Science (2019) 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1248 | Fantasy and Science Fiction 15-5 | Sep. 1, 2015 | Aug. 31, 2020 | EPC |
| LDC1092 | Film and Media Art 15-3, 15-5 | Sep. 1, 2017 | Aug. 31, 2021 | VS |
| LDC2092 | Film and Media Art 25-3, 25-5 | Sep. 1, 2017 | Aug. 31, 2021 | VS |
| LDC3092 | Film and Media Art 35-3, 35-5 | Sep. 1, 2017 | Aug. 31, 2021 | |
| LDC1384 | Film Appreciation 15-3 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC2384 | Film Appreciation 25-3, 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC0015 | Film Studies 15-3, 15-5 | Sep.1, 2007 | Aug. 31, 2017 | EPC, BS, TCS, VS, SUMMER |
| LDC0025 | Film Studies 25-3, 25-5 | Sep.1, 2007 | Aug. 31, 2017 | EPC, BS, TCS, VS, SUMMER |
| LDC3444 | Film Studies 35-3, 35-5 | Sep.1, 2007 | Aug. 31, 2017 | BS, TCS |
| LDC2754 | Forensic Science Studies 25-3 | Sep. 1, 2013 | Aug. 31, 2018 | CAVE |
| LDC3754 | Forensic Science Studies 35-3 | Sep. 1, 2010 | Aug. 31, 2018 | CAVE |
| LDC3754 | Forensic Science Studies 35-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC2569 | Forensic Studies 25-3 | Feb. 22, 2018 | Aug. 31, 2020 | CAVE |
| LDC3569 | Forensic Studies 35-3 | Feb. 22, 2018 | Aug. 31, 2020 | CAVE |
| LDC1401 | French Vernacular 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC2401 | French Vernacular 25-5 | Sep. 1, 2018 | Aug. 31, 2020 | |
| LDC2516 | Geology 25-3 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC3515 | Geology 35-3 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC1010 | History of Ancient Rome 15-3 | Oct. 10, 2017 | Aug. 31, 2019 | |
| LDC2517 | History Through Film: Fact and Fiction 25-3 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC3103 | Human - Computer Interface 35-5 | Feb. 1, 2015 | Jan. 31, 2019 | TCS, Boyle |
| LDC3107 | Indigenous Studies 35-5 | Feb. 1, 2015 | Jan. 31, 2019 | |
| LDC1696 | Journalism (2019) 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC |
| LDC2696 | Journalism (2019) 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC3696 | Journalism (2019) 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1696 | Journalism 15-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC2696 | Journalism 25-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC3698 | Journalism 35-5 | Feb. 1, 2016 | Aug. 31, 2019 | |
| LDC1509 | Leadership, Character & Social Responsibility 15-3, 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC2509 | Leadership, Character & Social Responsibility 25-3, 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC3509 | Leadership, Character & Social Responsibility 35-3, 35-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC1146 | Learning Strategies 15-3, 15-5 | Sep. 1, 2020 | Aug. 31, 2018 | VS |

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| LDC1599 | Learning Strategies 2018 15-3, 15-5 | Sep. 1, 2018 | Aug. 31, 2022 | KIHEW |
| LDC2599 | Learning Strategies 2018 25-3, 25-5 | Sep. 1, 2018 | Aug. 31, 2022 | KIHEW |
| LDC3599 | Learning Strategies 2018 35-3, 35-5 | Sep. 1, 2018 | Aug. 31, 2022 | |
| LDC1760 | Marine Biology 15B-5 | Sep. 1, 2008 | Aug. 31, 2009 | |
| LDC3753 | Marine Biology 35-5 | Sep. 1, 2009 | Aug. 31, 2018 | EPC |
| LDC3141 | Marine Life & Ecosystem Studies (2018) 35-5 | Sep. 1, 2018 | Aug. 31, 2022 | |
| LDC1979 | Musical Theatre 15-5 | Sep. 1, 2015 | Aug. 31, 2020 | EPC |
| LDC2979 | Musical Theatre 25-5 | Sep. 1, 2015 | Aug. 31, 2020 | EPC |
| LDC3979 | Musical Theatre 35-5 | Sep. 1, 2015 | Aug. 31, 2020 | |
| LDC1058 | Painting - Advanced Techniques (2019) 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC |
| LDC2058 | Painting - Advanced Techniques (2019) 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC |
| LDC3058 | Painting - Advanced Techniques (2019) 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1058 | Painting (Advanced Techniques) 15-5 | Apr. 28, 2017 | Aug. 31, 2019 | EPC |
| LDC2058 | Painting (Advanced Techniques) 25-5 | Apr. 28, 2017 | Aug. 31, 2019 | |
| LDC3058 | Painting (Advanced Techniques) 35-5 | Apr. 28, 2017 | Aug. 31, 2019 | |
| LDC1293 | Paleontology 15-3, 15-5 | Sep. 1, 2015 | Aug. 31, 2020 | EPC |
| LDC2293 | Paleontology 25-3, 25-5 | Sep. 1, 2015 | Aug. 31, 2020 | |
| LDC3293 | Paleontology 35-3, 35-5 | Sep. 1, 2015 | Aug. 31, 2020 | |
| LDC0023 | Popular Culture 25-3, 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC0033 | Popular Culture 35-3, 35-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC3158 | Portfolio Art (2019) 35-3, 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC3158 | Portfolio Art 35-3, 35-5 | May 23, 2017 | Aug. 31, 2019 | |
| LDC3155 | Psychology Abnormal 35-3 | Apr. 16, 2018 | Aug. 31, 2022 | VS, VOCAA |
| LDC1148 | Reading 15-3, 15-5 | Sep. 1, 2016 | Aug. 31, 2020 | BS, GS, VS, CAVE |
| LDC2148 | Reading 25-3, 25-5 | Sep. 1, 2016 | Aug. 31, 2020 | |
| LDC3450 | Religions of the World 35-3, 35-5 | Sep. 1, 2016 | Aug. 31, 2020 | EPC |
| LDC1274 | Rock and Pop 15-5 | Feb. 21, 2017 | Aug. 31, 2019 | |
| LDC2274 | Rock and Pop 25-5 | Feb. 21, 2017 | Aug. 31, 2019 | |
| LDC3274 | Rock and Pop 35-5 | Feb. 21, 2017 | Aug. 31, 2019 | |
| LDC1775 | RS Christian Studies (2019) 15-3 | Jan. 15, 2019 | Aug. 31, 2023 | |
| LDC2775 | RS Christian Studies (2019) 25-3 | Jan. 15, 2019 | Aug. 31, 2023 | |
| LDC3775 | RS Christian Studies (2019) 35-3 | Jan. 15, 2019 | Aug. 31, 2023 | |
| LDC1239 | Service Rig Floorhand 15-5 | Sep. 1, 2018 | Aug. 31, 2022 | |

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| LDC1209 | Speech and Debate 15-3 | Sep. 1, 2018 | Aug. 31, 2022 | EPC |
| LDC2625 | Sport, Exercise & Health Science (IB) 25-5 | Sep. 1, 2016 | Aug. 31, 2018 | |
| LDC3625 | Sport, Exercise & Health Science (IB) 35-5 | Sep. 1, 2016 | Aug. 31, 2018 | |
| LDC1987 | Technical Theatre 15-3, 15-5 | Sep. 1, 2018 | Aug. 31, 2022 | EPC, TCS |
| LDC2987 | Technical Theatre 25-3, 25-5 | Sep. 1, 2018 | Aug. 31, 2022 | EPC, TCS |
| LDC3987 | Technical Theatre 35-3, 35-5 | Sep. 1, 2018 | Aug. 31, 2022 | EPC, TCS |
| LDC1237 | Theatre Appreciation (2019) 15-3 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC2237 | Theatre Appreciation (2019) 25-3 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC3237 | Theatre Appreciation (2019) 35-3 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1237 | Theatre Appreciation 15-3, 15-5 | Sep. 1, 2013 | Aug. 31, 2019 | |
| LDC2237 | Theatre Appreciation 25-3, 25-5 | Sep. 1, 2013 | Aug. 31, 2019 | |
| LDC3237 | Theatre Appreciation 35-3, 35-5 | Sep. 1, 2013 | Aug. 31, 2019 | |
| LDC1449 | Yoga (2019) 15-3, 15-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC, VS |
| LDC2449 | Yoga (2019) 25-3, 25-5 | Sep. 1, 2019 | Aug. 31, 2023 | EPC, VS |
| LDC3449 | Yoga (2019) 35-3, 35-5 | Sep. 1, 2019 | Aug. 31, 2023 | |
| LDC1449 | Yoga 15-3, 15-5 | Sep. 1, 2015 | Aug. 31, 2019 | EPC |
| LDC2449 | Yoga 25-3, 25-5 | Sep. 1, 2015 | Aug. 31, 2019 | EPC |
| LDC3449 | Yoga 35-3, 35-5 | Sep. 1, 2015 | Aug. 31, 2019 | |



Meeting Date: November 7, 2019
Topic: Alberta School Council Association
Agenda No: 4.3

Background Information:

At the October 24, 2019 meeting of the Board of Trustees, concern was raised regarding the uncertainty of funding for the Alberta School Council Association (ASCA). After the release of the provincial budget on October 24, 2019, Allison Pike, ASCA President, confirmed that sufficient funding had been received. At this time, no advocacy on behalf of ASCA is required.

Attachments:

No attachments

Submitted by:

N. O'Shea, Superintendent

Recommendation or Action Requested:

Provided for information



Meeting Date: November 7, 2019
Topic: Superintendent Report
Agenda No: 5.0

Background Information:

Activities since last board meeting include:

- October 29 – Community Engagement Meeting – Tawatinaw Valley
- October 30 – Administrators Association Meeting
- October 31 – Presentation to Athabasca County regarding Establishment of a Catholic School District
- November 4 – Committee Meetings
 - Budget
 - Political Advocacy
- November 4 – EPC School Council
- November 5 – Presentation to the Town of Athabasca regarding Establishment of a Catholic School District
- November 5 – WHPS School Council

Attachments:

None

Submitted by:

N. O’Shea, Superintendent

Recommendation or Action Requested:

Provided for information



Aspen View

PUBLIC SCHOOLS

Meeting Date: November 7, 2019
Topic: Deputy Superintendent Report
Agenda No: 6.0

Background Information:

October activities include:

- Instructional Leadership meetings
- Multi-District Think Tank Meetings
- FNMI Meetings
- Administrator Evaluation Meetings
- Work on the Three Year Education Plan
- Accountability Pillar Results meeting with Administrators

Attachments:

None

Submitted by:

K. Penney, Deputy Superintendent

Recommendation or Action Requested:

Provided for information



Aspen View

PUBLIC SCHOOLS

Meeting Date: November 7, 2019
Topic: Transportation Update
Agenda No: 7.1

Background Information:

Routes in the Athabasca attendance area are being amalgamated. Sparksman is experiencing a driver shortage that is now impacting routes.

Sparksman is actively advertising to recruit, and training prospective drivers, however in the interim we will have routes that are amalgamated to ensure that all students are transported.

Attachments:

Submitted by:

A Oko, Secretary Treasurer

Recommendation or Action Requested:

For information.



Aspen View

PUBLIC SCHOOLS

Meeting Date: November 7, 2019
Topic: Plant Operations and Maintenance Update
Agenda No: 7.2

Background Information:

Attached is the 2018/19 Project Summary outlining the status of the planned summer projects.

The IMR Project Cost Summary details the amounts expended by school and project. Capital IMR projects total \$559,595, however, several large projects will be complete in early 2019/20 such as control and boiler upgrades. IMR expenditures below capital threshold were \$229,274.

The 2019/20 three year IMR project plan is attached; capital project expenses total \$1,009,000 for the upcoming year. The Infrastructure Maintenance Renewal 2019/20 allocation is \$950,000.

| | |
|------------------------------------|------------------|
| 2019/20 IMR budgeted allocation | \$950,000 |
| Funds remaining 2018/19 | 546,000 |
| Ongoing projects (estimated) | (200,000) |
| IMR 2019/20 Expenditure allocation | <u>(100,000)</u> |
| Total Funds available 2019/20 | \$ 1,196,000 |

Attachments:

2018/19 IMR Project Cost Summary
2018/19 Project Status Update
2019/20 IMR Plan

Submitted by:

A Oko, Secretary Treasurer

Recommendation or Action Requested:

That the Board of Aspen View Public Schools approve the 2019/20 Infrastructure Maintenance Plan as recommended with the understanding that project priorities may be adjusted as information becomes available during the year.

controls upgrade
 wellness space
 literacy reading space - foyer
 foods room/ kitchen

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Grassland

install 2 new furnaces in gym area
 refinish gym door
 move literacy and multisensory areas and renovate
 install equipment in multi-sensory area
 assist with Grassland Playground removal/install

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Rochester School

install ramp at main entrance
 water pump replaced and tank repaired
 new flooring in one classroom
 replace some bathroom partitions and fixtures
 removal of the old playground
 pump house upgrade
 floor tile removal basement 9x9 tiles
 flooring in 2 classrooms
 paint gym, library, and bathroom partitions
 heat trace eavestroughs
 move smart boards (rm 19/20)

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Smith

boiler upgrade
 controls upgrade
 refinish gym floor
 paint bathroom partitions
 replace fountain to chiller bottle fill
 replace flooring in art room
 replace 2 bathroom counters
 replace flooring in one classroom

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HA Kostash

repair boiler
 refinish gym floor
 unplug drain in janitor floor sink
 controls upgrade
 emergent Roof Upgrade - 1948 section
 rebuild Boiler #2
 daycare renovation 2 classrooms
 install new bottle filler chiller fountain

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TCS

classroom upgrades - sink/dishwasher daycare

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install new white boards
 install smart boards
 new fountain with snaflo pump
 planting trees
 repair playground equipment
 repair and paint seacan
 remove 2 picnic tables and install 3
 refinish gym floor
 controls upgrade
 clean out CTS shop

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Vilna School

Install washer and dryer
 refinish gym floor
 paint 2 classrooms
 install new chiller bottle fill fountain
 install new wall tiles in 2 small bathrooms
 controls upgrade
 install new blinds (3 classrooms)
 tack boards installation
 removal of defective playground equipment

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WHPS

install exterior park bench
 new LED exterior wall packs
 refinish gym floor
 controls upgrade
 install 3 chiller bottle fill fountains
 storage cabinet for kitchen

 remove materials in round library area and create reading area
 install change table
 install fabric over grassy area for student rocks

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Teacherages

upgrades in duplex units

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IMR Project Costs By School

| Sum of Exp Amt | |
|------------------------|----------------|
| Row Labels | Grand Total |
| Capital Project | 559,595 |
| Boyle | |
| Mechanical & HVAC | 5,648 |
| Roof Replacement | 83,489 |
| Grassland | |
| Roof Replacement | 3,016 |
| HAK | |
| Mechanical & HVAC | 5,648 |
| Roof Replacement | 46,643 |
| LTIS | |
| Mechanical & HVAC | 11,296 |
| Roof Replacement | 184,906 |
| Site Upgrade | 25,982 |
| Smith | |
| Mechanical & HVAC | 115,972 |
| TCS | |
| Mechanical & HVAC | 38,219 |
| Roof Replacement | 14,678 |
| Vilna | |
| Mechanical & HVAC | 5,648 |
| WHPS | |
| Mechanical & HVAC | 5,648 |
| Roof Replacement | 12,802 |
| IMR Expense | 229,274 |
| Boyle | |
| Energy & Electrical | 5,323 |
| Facility Improvement | 4,592 |
| Flooring | 7,120 |
| Mechanical & HVAC | 1,761 |
| Roof Replacement | 1,620 |
| Site Upgrade | 267 |
| CAVE | |
| Energy & Electrical | 1,472 |
| EPC | |
| Energy & Electrical | 1,736 |
| Flooring | 2,397 |
| Mechanical & HVAC | 4,198 |
| Grassland | |
| Mechanical & HVAC | 20,994 |
| Roof Replacement | 2,348 |
| HAK | |
| Energy & Electrical | 17,284 |
| Facility Improvement | 3,500 |
| Mechanical & HVAC | 8,561 |

IMR Project Costs By School

| Sum of Exp Amt | |
|----------------------|----------------|
| Row Labels | Grand Total |
| Site Upgrade | 2,235 |
| Washroom Upgrade | 310 |
| LTIS | |
| Energy & Electrical | 13,685 |
| Facility Improvement | 10,254 |
| Flooring | 11,796 |
| Mechanical & HVAC | 3,135 |
| Roof Replacement | 933 |
| Site Upgrade | 484 |
| Rochester | |
| Energy & Electrical | 4,249 |
| Facility Improvement | 7,620 |
| Flooring | 20,733 |
| Mechanical & HVAC | 1,604 |
| Site Upgrade | 16,358 |
| Washroom Upgrade | 1,091 |
| Smith | |
| Facility Improvement | 565 |
| Flooring | 8,702 |
| Washroom Upgrade | 4,526 |
| TCS | |
| Energy & Electrical | 741 |
| Mechanical & HVAC | 2,687 |
| Site Upgrade | 4,838 |
| Vilna | |
| Energy & Electrical | 2,144 |
| Facility Improvement | 4,192 |
| WHPS | |
| Energy & Electrical | 13,178 |
| Facility Improvement | 6,023 |
| Flooring | 849 |
| Mechanical & HVAC | 1,372 |
| Site Upgrade | 1,646 |
| Washroom Upgrade | 150 |
| Grand Total | 788,869 |

| Sum of Estimated Cost | | | Column Labels | | | |
|------------------------|--|----------|----------------|----------------|----------------|----------------|
| School - Project Type | Description | Priority | 2020 | 2021 | 2022 | Grand Total |
| Boyle | | | | | | |
| Facility Improvement | Replace sr high lockers | Low | | 20,000 | 20,000 | 40,000 |
| | Front office paint/flooring | Low | | 10,000 | | 10,000 |
| Flooring | Replace flooring virtual rm | Low | 5,000 | | | 5,000 |
| Mechanical & HVAC | Boiler replacement | Med | | | 175,000 | 175,000 |
| Site upgrade | Replace flag poles | Low | 5,000 | | | 5,000 |
| | Replace security cameras | Med | | 15,000 | | 15,000 |
| Boyle Total | | | 10,000 | 45,000 | 195,000 | 250,000 |
| EPC | | | | | | |
| Facility Improvement | Sound proofing computer lab and north c | Low | | 10,000 | | 10,000 |
| | Sound proofing drama room | Low | | 25,000 | | 25,000 |
| Site upgrade | Add more cameras and lights | Low | | 7,500 | | 7,500 |
| | Install new perimeter fencing | Low | | | 50,000 | 50,000 |
| EPC Total | | | | 42,500 | 50,000 | 92,500 |
| Grassland | | | | | | |
| Flooring | Gym flooring | Low | | 50,000 | | 50,000 |
| | Replace library flooring | Low | | 20,000 | | 20,000 |
| Mechanical & HVAC | Office furnaces | High | 10,000 | | | 10,000 |
| | Furnace for gymnasium | High | 5,000 | | | 5,000 |
| Roof Replacement | Partial roof replacement (SE section) | Med | 80,000 | | | 80,000 |
| Site upgrade | Site work/landscaping | High | 30,000 | | | 30,000 |
| Grassland Total | | | 125,000 | 70,000 | | 195,000 |
| HAK | | | | | | |
| Facility Improvement | Relocate computer rm to 148 | Low | 5,000 | | | 5,000 |
| Roof Replacement | Roof replacement | High | 100,000 | | | 100,000 |
| Site upgrade | Install security system | Med | | 15,000 | | 15,000 |
| HAK Total | | | 105,000 | 15,000 | | 120,000 |
| LTIS | | | | | | |
| Energy & Electrical | Emergency lighting | High | 5,000 | | | 5,000 |
| Facility Improvement | Exterior cameras | High | 5,000 | | | 5,000 |
| Flooring | Replace 4 classroom floors | Med | 20,000 | | | 20,000 |
| Mechanical & HVAC | Upgrade penthouse air handling units | Med | | | 125,000 | 125,000 |
| Roof Replacement | Partial roof replacement (SW section) | High | 260,000 | | | 260,000 |
| Site upgrade | Pave parking lot | Med | | 200,000 | | 200,000 |
| | Replace south concrete | Med | 25,000 | | | 25,000 |
| LTIS Total | | | 315,000 | 200,000 | 125,000 | 640,000 |
| Rochester | | | | | | |
| Facility Improvement | New security system | High | 15,000 | | | 15,000 |
| | Replace bathroom partitions | Med | | 12,000 | | 12,000 |
| Flooring | Replace gym floor | Med | 25,000 | | | 25,000 |
| Mechanical & HVAC | Boiler replacement | Med | | | 140,000 | 140,000 |
| | Pumphouse upgrade | High | 5,000 | | | 5,000 |
| Roof Replacement | Heat trace eavestroughs | High | 5,000 | | | 5,000 |
| | Partial roof replacement (NE section) | Med | | 80,000 | | 80,000 |
| | Partial roof replacement (NW section) | Med | | 150,000 | | 150,000 |
| Rochester Total | | | 50,000 | 242,000 | 140,000 | 432,000 |
| Smith | | | | | | |
| Facility Improvement | Replace bathroom partitions | Low | 10,000 | | | 10,000 |
| Roof Replacement | Partial roof replacement (N roof, east gyr | High | 225,000 | | | 225,000 |
| Site upgrade | Replace entrance stairs | High | 24,000 | | | 24,000 |
| | Replace flag pole | Low | | 5,000 | | 5,000 |
| Smith Total | | | 259,000 | 5,000 | | 264,000 |
| TCS | | | | | | |
| Energy & Electrical | LED Upgrade | Low | | 50,000 | | 50,000 |
| Facility Improvement | Card FOB door system | Med | | 5,500 | | 5,500 |
| | New security system | Med | 15,000 | | | 15,000 |
| | T-bar rm 145 | Med | 5,000 | | | 5,000 |
| Mechanical & HVAC | AC for Cafeteria | Low | | 30,000 | | 30,000 |
| Roof Replacement | Partial roof replacement (CTS area) | Med | 90,000 | | | 90,000 |

| Sum of Estimated Cost | | | Column Labels | | | |
|-----------------------|---------------------------------|----------|------------------|----------------|----------------|------------------|
| School - Project Type | Description | Priority | 2020 | 2021 | 2022 | Grand Total |
| Site upgrade | Pave parking lot | Med | | | 300,000 | 300,000 |
| TCS Total | | | 110,000 | 85,500 | 300,000 | 495,500 |
| Vilna | | | | | | |
| Energy & Electrical | LED Upgrade | Low | | 30,000 | | 30,000 |
| Facility Improvement | Replace security system | Med | | 25,000 | | 25,000 |
| | Install wall tile - 2 washrooms | Low | | 5,000 | | 5,000 |
| Vilna Total | | | | 60,000 | | 60,000 |
| WHPS | | | | | | |
| Energy & Electrical | Gym lights | Med | 5,000 | | | 5,000 |
| Flooring | Replace hallway flooring | Low | | 50,000 | | 50,000 |
| | Replace flooring - 6 classrooms | Low | 30,000 | | | 30,000 |
| WHPS Total | | | 35,000 | 50,000 | | 85,000 |
| Grand Total | | | 1,009,000 | 815,000 | 810,000 | 2,634,000 |

Total Funds Available

| | |
|----------------------------------|------------------|
| IMR Funds 2019/20 Allocation | 950,000 |
| Funds Carried Forward | 546,000 |
| Ongoing Projects (estimate) | (200,000) |
| IMR 2019/20 Expenditures | <u>(100,000)</u> |
| Total 2019/20 Funds for Projects | 1,196,000 |



Meeting Date: November 7, 2019
Topic: School Enrolment Review
Agenda No: 8.1

Background Information:

Policy 15, *School Closure*, identifies a number of conditions that cause the Board to consider a school closure or partial closure. One of the conditions is when enrolment numbers in a school or portion of a school decline below a certain level. Policy 15, *School Closure*, requires the Board to annual review enrolment numbers based on the September 30 count.

Attachments:

Enrolment Review

Submitted by:

N. O'Shea, Superintendent

Recommendation or Action Requested:

For discussion

**Aspen View Public Schools
2019/20 Enrolment Review**

| | | | | | | | | | | | | | | Actual | Elementary Gr 1-6 | Jr High Gr 7-9 | Sr High Gr 10-12 |
|------------------|-----|-----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------|----------------------|-------------------|---------------------|
| School | ECS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Sep-19 | <40 | < 30 | <30 |
| Boyle | 20 | 23 | 28 | 14 | 20 | 20 | 17 | 19 | 14 | 14 | 15 | 14 | 21 | 239 | 122 | 47 | 50 |
| Edwin Parr | | | | | | | | 119 | 118 | 109 | 104 | 111 | 127 | 688 | | 346 | 342 |
| Grassland | 4 | 8 | 8 | 6 | 8 | 3 | 3 | 4 | 2 | 5 | 6 | 3 | | 60 | 36 | 11 | 9 |
| HA Kostash | 29 | 15 | 23 | 17 | 23 | 20 | 27 | 30 | 27 | 21 | 26 | 27 | 37 | 322 | 125 | 78 | 90 |
| Landing Trail | | | | | 104 | 109 | 119 | | | | | | | 332 | 332 | | |
| Rochester | 2 | 5 | 11 | 3 | 6 | 8 | 4 | 11 | 5 | 6 | | | | 61 | 37 | 22 | |
| Smith | 6 | 5 | 10 | 7 | 11 | 6 | 6 | 8 | 6 | 10 | | | | 75 | 45 | 24 | |
| Thorhild Central | 20 | 22 | 17 | 25 | 29 | 28 | 22 | 18 | 17 | 22 | 27 | 22 | 24 | 293 | 143 | 57 | 73 |
| Vilna | 7 | 9 | 10 | 14 | 15 | 20 | 16 | 23 | 25 | 19 | 17 | 12 | 14 | 201 | 84 | 67 | 43 |
| Whispering Hills | 70 | 102 | 73 | 97 | | | | | | | | | | 342 | 272 | | |

| | Gr 1-3 | Gr 2-4 | Gr 3-5 | Gr 4-6 |
|-----------|--------|--------|--------|--------|
| Grassland | 22 | 22 | 17 | 14 |
| Rochester | 19 | 20 | 17 | 18 |
| Smith | 22 | 28 | 24 | 23 |

Elementary (Gr 1-6) 20 students in any 3 consecutive grades

Meeting Date: November 7, 2019
Topic: 2019/20 Fall Budget
Agenda No: 8.2

Background Information:

The draft fall budget is based on the revised funding manual received. The changes to funding are:

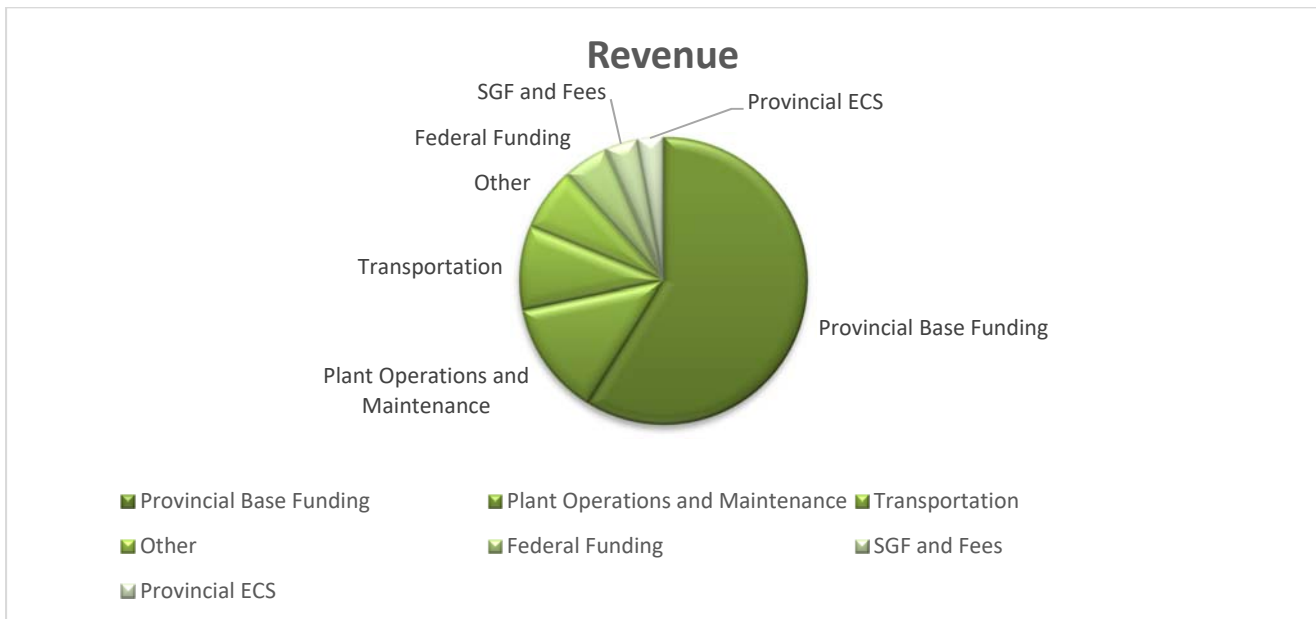
| | Incr (Decr) | |
|---|------------------|------------------|
| | 2019/20 | 2018/19 |
| Class Size Funding | (966,000) | (1,014,000) |
| Transition Funding (\$356/student) | 878,000 | 878,000 |
| Alberta Education - Fee Revenue | (153,000) | (153,000) |
| CIF Funding | | (391,000) |
| | (241,000) | (680,000) |

September 30 enrolment is 2707 which is on target with projected enrolment but is 70 students less than 2018/19 actual enrolment, and 78.5 less funded FTE (Appendix A).

The draft budgeted deficit is \$843,840

2019/20 Budgeted Revenue - Appendix B

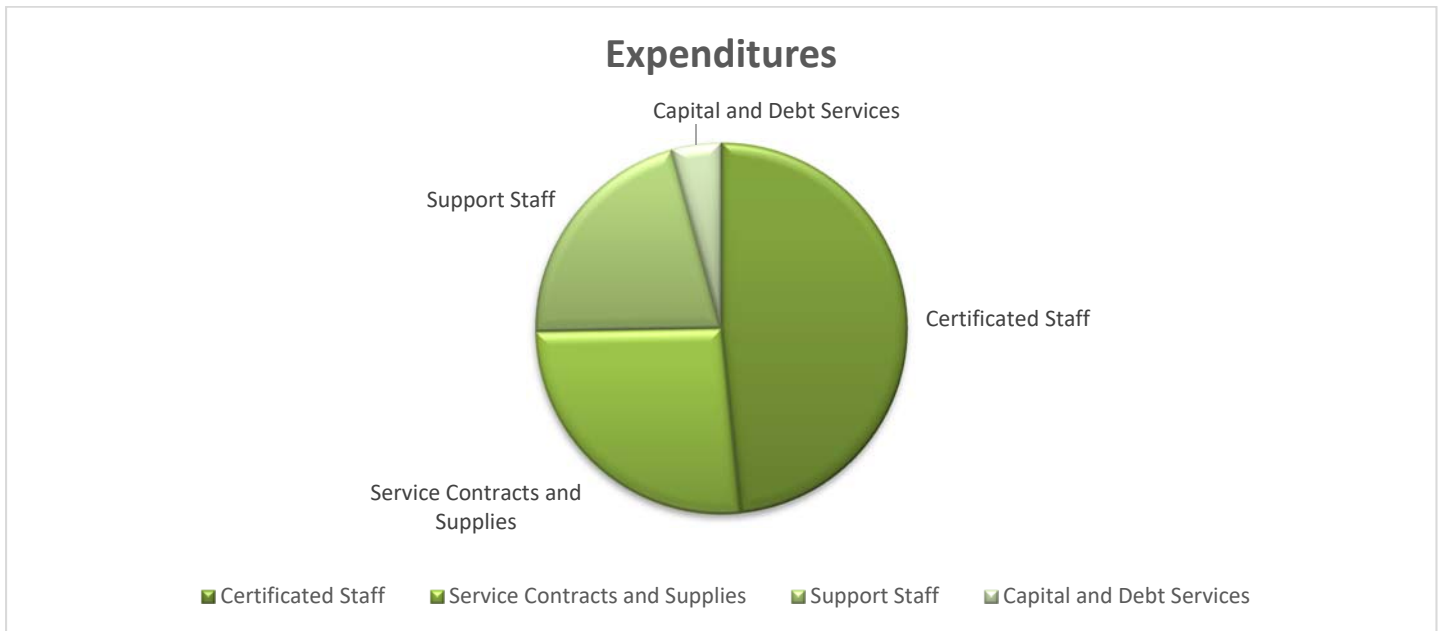
- The total budgeted revenue for 2019/20 is expected to be
 - Budgeted 2019/20 operating revenue is \$42,588,239 (excludes 850,000 IMR for capital expenditures)
 - Revenue has decreased by 450,586 from the projected spring budget \$ 43,038,825
 - Revenue includes the following grants:
 - Innovation in First Nation Education (IFNE) \$105,100
 - Nutrition Grant - \$252,000
 - Supported amortization revenue (funded from UDCR IMR revenue)



- Budget Summary
 - Operating expenditures are currently budgeted at \$43,432,079
 - An increase in the deficit of \$346,174 from the spring 19/20 budget

2019/20 Fall Budgeted Expenditures

- **School based expenditures** (Appendix C)
 - Overall budgeted operating expenses for the schools have stayed consistent with spring budget.
 - Contract and supplies amounts have been allocated based on staff fte and student enrolment
 - Staff adjustments have been made to reflect enrolments and programming needs. Increased educational assistants based on the known requirements of PUF students, and consistent number of certificated staff in schools.
 - \$200,317 less in planned school expenditures
- The overall impact to salaries and benefits is:
 - Certificated decrease of \$600,619 (3%)
 - Overall FTE remains consistent, new teachers at lower grid rates than the average
 - Non-Certificated increase \$159,386 (2%) due to an increase in FTE, includes grid and negotiated salary increases
- Services Contracts and Supplies have decreased by \$253,346 (2%)
- Capital and Debt Services has increased \$83,475 (5%) due to updated amortization estimates for capitalized assets



- **Non-School operating expenditure** budgets (Appendix D) have increased by \$250,904
 - CIF: salaries and benefits have been allocated to student services and literacy numeracy
 - Nutrition grant funding remains at \$252,000, expenses have been allocated out to individual school budgets with \$7,000 remaining to be allocated centrally as required
 - Division Office: reduction in FTE including the vacant human resources position removed, increase in liability insurance reflected, reduction in photocopying costs based on new contract
 - Operations and Maintenance: significant increase in insurance costs, increase in amortization expense, as well as a decrease in supplies and project costs
 - Student Services: PUF services have been split into a separate budget, increase FTE allocated previously funded by CIF for wellness
 - PUF: increase in services and supply costs with an overall increase in PUF students identified
 - Central Instruction: decrease in budget to align with actual planned expenditures
 - Transportation: decrease in contract costs with the reduction of a bus route
 - FNMI: reduction in materials and supplies from spring plan
 - Technology: increase in FTE for temporary position
 - Literacy and Numeracy: Numeracy FTE previously funded by CIF
 - Innovative Education: FTE shift to CAVE Coordination

- **Total Expense Budget** remains fairly consistent with prior year with a slight change of \$104,413



Attachments:

- A) 2019/20 Enrolment
- B) Revenue Overview
- C) Expenditure Summary by School
- D) Expenditure Summary Non School
- E) Budget Template

Submitted by: A Oko, Secretary Treasurer

Recommendation or Action Requested:

Appendix A

Aspen View Public Schools
Actual Enrolments
2019/2020

| | | | | | | | | | | | | | | Actual | Projected | Difference | Actual | Difference | |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------------------------|---------------|-------------|-------------|----------------|--------------|
| School | ECS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Sep-19 | Mar-19 | Sep-19 | Sep-18 | 19/20 to 18/19 | |
| Athabasca Colony | 1 | 1 | | 3 | | 1 | 1 | 2 | 1 | 2 | | | | 12 | 11 | 1 | 11 | 1 | |
| Boyle | 20 | 23 | 28 | 14 | 20 | 20 | 17 | 19 | 14 | 14 | 15 | 14 | 21 | 239 | 235 | 4 | 233 | 6 | |
| Deep Creek | | 1 | | 1 | | | 1 | | | 1 | | | | 4 | 4 | 0 | 5 | -1 | |
| New Pine Colony | 1 | 2 | 2 | 1 | 1 | 2 | | 1 | 1 | 1 | | | | 12 | 12 | 0 | 9 | 3 | |
| Edwin Parr | | | | | | | | 119 | 118 | 109 | 104 | 111 | 127 | 688 | 656 | 32 | 662 | 26 | |
| Grassland | 4 | 8 | 8 | 6 | 8 | 3 | 3 | 4 | 2 | 5 | 6 | 3 | | 60 | 66 | -6 | 62 | -2 | |
| HA Kostash | 29 | 15 | 23 | 17 | 23 | 20 | 27 | 30 | 27 | 21 | 26 | 27 | 37 | 322 | 316 | 6 | 316 | 6 | |
| Landing Trail | | | | | 104 | 109 | 119 | | | | | | | 332 | 335 | -3 | 345 | -13 | |
| Rochester | 2 | 5 | 11 | 3 | 6 | 8 | 4 | 11 | 5 | 6 | | | | 61 | 69 | -8 | 67 | -6 | |
| Smith | 6 | 5 | 10 | 7 | 11 | 6 | 6 | 8 | 6 | 10 | | | | 75 | 71 | 4 | 74 | 1 | |
| Smoky Lake Colony | 1 | 2 | 2 | 2 | 1 | | | | 3 | | | | | 11 | 11 | 0 | 13 | -2 | |
| Thorhild Central | 20 | 22 | 17 | 25 | 29 | 28 | 22 | 18 | 17 | 22 | 27 | 22 | 24 | 293 | 289 | 4 | 299 | -6 | |
| Vilna | 7 | 9 | 10 | 14 | 15 | 20 | 16 | 23 | 25 | 19 | 17 | 12 | 14 | 201 | 203 | -2 | 215 | -14 | |
| Whispering Hills | 70 | 102 | 73 | 97 | | | | | | | | | | 342 | 364 | -22 | 389 | -47 | |
| Vilna Outreach | | | | | | | | | | | 6 | 5 | 11 | 22 | 23 | -1 | 27 | -5 | |
| The CAVE | | | | | | | | 1 | | 4 | 7 | 21 | | 33 | 45 | -12 | 50 | -17 | |
| Total by Grade | 161 | 195 | 184 | 190 | 218 | 217 | 216 | 235 | 220 | 210 | 205 | 201 | 255 | 2707 | 2710 | -3 | 2777 | -70 | |
| | | | | | | | | | | | | | | Kindergarten Adjustment | 80.5 | 91 | -10.5 | | |
| | | | | | | | | | | | | | | Total Funded Student FTE | 2626.5 | 2619 | 7.5 | 2705 | -78.5 |

FTE

| | | | | | | | | | | | | | | |
|---------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|
| Federally Funded | 3 | 4 | 3 | 10 | 10 | 14 | 13 | 19 | 23 | 13 | 17 | 11 | 22 | 160.5 |
| Provincially Funded | 158 | 191 | 181 | 180 | 208 | 203 | 203 | 216 | 197 | 197 | 188 | 190 | 233 | 2,466.0 |
| k-3 | 79 | 186 | 177 | 174 | | | | | | | | | | 616 |
| Gr 1-9 | | 191 | 181 | 180 | 208 | 203 | 203 | 216 | 197 | 197 | | | | 1776 |
| Gr 10-12 | | | | | | | | | | | 188 | 190 | 233 | 611 |
| ECS | 79 | | | | | | | | | | | | | 79 |
| Federally Funded | 1.5 | 4 | 3 | 10 | 10 | 14 | 13 | 19 | 23 | 13 | 17 | 11 | 22 | 160.5 |
| Funded Students | 80.5 | 195 | 184 | 190 | 218 | 217 | 216 | 235 | 220 | 210 | 205 | 201 | 255 | 2626.5 |

Appendix B
Draft Fall 2019/20 Budget Overview

| | 2019/20 Fall Budget | 2019/20 Spring Budget | 2019/20 Spring to Fall Comparison | 2019/20 Fall Budget | 2018/19 Fall Budget | 2018/19 Fall to Spring Comparison |
|---|----------------------------|------------------------------|-----------------------------------|----------------------------|----------------------------|-----------------------------------|
| Budgeted Revenue | | | | | | |
| Alberta Education Base Funding | 25,544,236 | 26,045,716 | (501,480) | 25,544,236 | 25,833,951 | (289,715) |
| Early Childhood Services | 1,266,544 | 1,334,783 | (68,239) | 1,266,544 | 1,404,921 | (138,377) |
| Federal Government Funding | 2,228,055 | 2,265,038 | (36,983) | 2,228,055 | 2,370,483 | (142,428) |
| Other Revenue Sources | 3,088,272 | 3,122,620 | (34,348) | 3,088,272 | 3,543,618 | (455,346) |
| Sub-Total Student/School Based Revenue | 32,127,107 | 32,768,157 | (641,050) | 32,127,107 | 33,152,973 | (1,025,866) |
| Plant Operations and Maintenance | 3,054,649 | 2,863,285 | 191,364 | 3,054,649 | 2,922,690 | 131,959 |
| Transportation | 4,096,958 | 4,128,195 | (31,237) | 4,096,958 | 4,024,235 | 72,723 |
| Total Budgeted Revenue | 39,278,714 | 39,759,637 | (480,923) | 39,278,714 | 40,099,898 | (821,184) |
| Add: | | | | | | |
| IMR Funding | 950,000 | 1,075,000 | (125,000) | 950,000 | 938,760 | 11,240 |
| Less: Planned Capital IMR | (850,000) | (850,000) | - | (850,000) | (823,500) | (26,500) |
| School Generated Funds | 1,598,250 | 1,496,000 | 102,250 | 1,598,250 | 1,639,754 | (41,504) |
| Amortization Revenue | 1,611,275 | 1,558,188 | 53,087 | 1,611,275 | 1,555,952 | 55,323 |
| Budgeted Operating Revenue | 42,588,239 | 43,038,825 | (450,586) | 42,588,239 | 43,410,864 | (822,625) |
| Add Capital | 850,000 | 850,000 | - | 850,000 | 823,500 | 26,500 |
| Total Budgeted Revenue | 43,438,239 | 43,888,825 | (450,586) | 43,438,239 | 44,234,364 | (796,125) |
| | - | - | | | | |
| Budget Summary: | 2019/20 Fall Budget | 2019/20 Spring Budget | | 2019/20 Fall Budget | 2018/19 Fall Budget | |
| Revenue | 42,588,239 | 43,038,825 | (450,586) | 42,588,239 | 43,410,864 | (822,625) |
| Surplus (Deficit) | (843,840) | (497,666) | (346,174) | (843,840) | (260,000) | (583,840) |
| Expenditures | 43,432,079 | 43,536,491 | (104,412) | 43,432,079 | 43,670,864 | (238,785) |
| Draft Budgeted Deficit: | 2019/20 Fall Budget | 2019/20 Spring Budget | | 2019/20 Fall Budget | 2018/19 Fall Budget | |
| Budgeted Operating Revenue | 42,588,239 | 43,038,825 | (450,586) | 42,588,239 | 43,410,864 | (822,625) |
| Budgeted Operating Expenses | 43,432,079 | 43,536,491 | (104,412) | 43,432,079 | 43,670,864 | (238,785) |
| Draft Budgeted Surplus (Deficit) | (843,840) | (497,666) | (346,174) | (843,840) | (260,000) | (583,840) |

Appendix C

Draft Fall 2019/20 Budget Overview

| School | 2019/20 Fall Budget | 2019/20 Spring Budget | Change | % Change | # of Students | 19-20 Fall Avg Cost/Student |
|-------------------------|---------------------|-----------------------|------------------|----------|---------------|-----------------------------|
| Athabasca Colony | 121,671 | 121,466 | 205 | 0% | 12 | 10,139 |
| Athabasca Outreach | 753,482 | 675,357 | 78,125 | 12% | 33 | 22,833 |
| Boyle | 2,525,897 | 2,541,420 | (15,523) | -1% | 239 | 10,569 |
| Deep Creek Colony | 86,744 | 91,137 | (4,393) | -5% | 4 | 21,686 |
| EPC | 5,057,440 | 5,189,575 | (132,135) | -3% | 688 | 7,351 |
| Grassland | 853,132 | 884,807 | (31,675) | -4% | 60 | 14,219 |
| HAK | 2,378,260 | 2,448,390 | (70,130) | -3% | 322 | 7,386 |
| LTIS | 2,370,851 | 2,448,996 | (78,145) | -3% | 332 | 7,141 |
| New Pine Creek Colony | 105,621 | 92,089 | 13,532 | 15% | 12 | 8,802 |
| Rochester | 825,001 | 831,702 | (6,701) | -1% | 61 | 13,525 |
| Smith | 843,501 | 909,652 | (66,151) | -7% | 75 | 11,247 |
| Smoky Lake Colony | 106,165 | 121,453 | (15,288) | -13% | 11 | 9,651 |
| Thorhild Central School | 2,576,360 | 2,580,394 | (4,034) | 0% | 293 | 8,793 |
| Vilna | 2,410,031 | 2,384,666 | 25,365 | 1% | 201 | 11,990 |
| Vilna Outreach | 197,224 | 190,580 | 6,644 | 3% | 22 | 8,965 |
| WHPS | 2,867,015 | 2,767,028 | 99,987 | 4% | 342 | 8,383 |
| Total School | 24,078,395 | 24,278,712 | (200,317) | | 2707 | 8,895 |

Budget expenditure allocation by object:

| | | | | | FTE | |
|------------------------------------|-------------------|-------------------|------------------|-----------|--------|--------|
| Certificated Salaries & Benefits | 20,996,007 | 21,596,626 | (600,619) | -3% | 180.35 | 180.55 |
| Non-Certificated Salary & Benefits | 9,099,099 | 8,939,713 | 159,386 | 2% | 169.00 | 164.31 |
| Services, contracts & supplies | 11,452,442 | 11,199,096 | 253,346 | 2% | | |
| Capital and Debt Services | 1,884,530 | 1,801,055 | 83,475 | 5% | | |
| Total Expenses | 43,432,078 | 43,536,490 | (104,412) | 0% | | |
| IMR Capital | 850,000 | 850,000 | - | 0% | | |
| Total | 44,282,078 | 44,386,490 | (104,412) | 0% | | |

APPENDIX D

| Budget Center | 2019/20 Fall Budget | 2019/20 Spring Budget | Change | Explanation |
|-----------------------------------|---------------------|-----------------------|------------------|---|
| Nightwind - Kihew | 174,993 | 170,073 | 4,920 | |
| ATRF Employer Contributions | 1,990,000 | 1,990,000 | - | Ab Teacher Retirement Fund |
| Classroom Improvement Fund | - | 213,405 | (213,405) | CIF Grant - salaries and benefits 1.5 FTE remaining. Shifted to Student Services and LitNum budget |
| Nutrition Grant | 7,000 | 90,759 | (83,759) | Vilna School portion of the grant shifted to school based in fall budget |
| Board Governance | 266,700 | 266,700 | - | |
| Division Office | 1,576,487 | 1,677,139 | (100,652) | Decrease in FTE, remove hr manager position, assets fully amortized |
| Operations and Maintenance | 3,833,960 | 3,152,250 | 681,710 | Custodian fte updated and insurance increase recorded |
| IMR Funded | 100,000 | 225,000 | (125,000) | Operating project allocation for IMR decreased with funding |
| IMR funded Capital | 850,000 | 850,000 | - | Capital project allocation |
| Amortization | 1,554,715 | 1,520,637 | 34,078 | Increase in capital assets increases amortization |
| Operations and Maintenance | 6,338,675 | 5,747,887 | 590,788 | |
| Student Services | 801,141 | 940,612 | (139,471) | PUF services split to separate budget; wellness salaries and benefits included (previously CIF) |
| PUF | 290,738 | | 290,738 | Number of PUF students higher than estimated in the Spring budget |
| Student Transportation | 4,093,307 | 4,131,222 | (37,915) | Reduction of a bus route in Vilna area |
| Centrally Allocated Instruction | 262,521 | 298,821 | (36,300) | Removed tuition fees |
| School Generated Funds | 1,598,250 | 1,496,000 | 102,250 | Revised estimates |
| FNMI | 690,595 | 819,048 | (128,453) | |
| Odyssey Program | 20,800 | 20,800 | - | |
| Technology | 1,337,761 | 1,309,617 | 28,144 | Increase in FTE |
| Literacy & Numeracy | 417,561 | 367,211 | 50,350 | Numeracy leads previously funded by CIF (1.5 FTE), decrease in supplies to align with expected spending |
| System Support | 81,164 | 81,164 | - | |
| Administrators Association | 34,318 | 34,318 | - | |
| Career Technology Studies | 138,000 | 138,000 | - | |
| Apples Schools | 4,343 | 4,343 | - | |
| Innovative Education | 79,330 | 155,661 | (76,331) | |
| Total Non School | 20,203,684 | 19,952,780 | 250,904 | 1% |
| Grid and Benefit Increase | | 155,000 | (155,000) | |
| Total School | 24,078,395 | 24,278,712 | (200,317) | -1% |
| Remove Planned Capital | (850,000) | (850,000) | - | |
| Total Expense Budget | 43,432,079 | 43,536,492 | (104,413) | 0% |

2125 Aspen View Public School Division No. 78

School Jurisdiction Code and Name

FALL 2019 UPDATE TO THE 2019/2020 BUDGET: Page 1

| | Fall 2019 Update to the Budget 2019/2020 | Spring 2019 Budget Report 2019/2020 | Variance | % Variance |
|--|--|-------------------------------------|--------------------|--------------|
| OPERATIONS (SUMMARY) | | | | |
| Revenues | | | | |
| Alberta Education | \$37,649,193 | \$38,295,382 | (\$646,189) | -1.7% |
| Alberta Infrastructure | \$0 | \$0 | \$0 | 0.0% |
| Other - Government of Alberta | \$688,023 | \$663,569 | \$24,454 | 3.7% |
| Federal Government and First Nations | \$2,228,055 | \$2,265,038 | (\$36,983) | -1.6% |
| Other Alberta school authorities | \$0 | \$0 | \$0 | 0.0% |
| Out of province authorities | \$0 | \$0 | \$0 | 0.0% |
| Alberta municipalities - special tax levies | \$0 | \$0 | \$0 | 0.0% |
| Property taxes | \$0 | \$0 | \$0 | 0.0% |
| Fees | \$823,345 | \$677,000 | \$146,345 | 21.6% |
| Other sales and services | \$275,500 | \$238,500 | \$37,000 | 15.5% |
| Investment income | \$161,000 | \$185,000 | (\$24,000) | -13.0% |
| Gifts and donation | \$51,500 | \$25,000 | \$26,500 | 106.0% |
| Rental of facilities | \$22,000 | \$20,000 | \$2,000 | 10.0% |
| Fundraising | \$480,000 | \$465,000 | \$15,000 | 3.2% |
| Gain on disposal of capital assets | \$0 | \$0 | \$0 | 0.0% |
| Other revenue | \$209,623 | \$204,336 | \$5,287 | 2.6% |
| Total revenues | \$42,588,239 | \$43,038,825 | (\$450,586) | -1.0% |
| Expenses By Program | | | | |
| Instruction - Early Childhood Services | \$1,058,834 | \$855,620 | \$203,214 | 23.8% |
| Instruction - Grades 1 - 12 | \$29,349,825 | \$30,211,923 | (\$862,098) | -2.9% |
| Plant operations and maintenance | \$5,488,676 | \$4,862,607 | \$626,069 | 12.9% |
| Transportation | \$4,093,307 | \$4,095,942 | (\$2,635) | -0.1% |
| Board & system administration | \$1,843,187 | \$2,014,398 | (\$171,211) | -8.5% |
| External services | \$1,598,250 | \$1,496,001 | \$102,249 | 6.8% |
| Total Expenses | \$43,432,079 | \$43,536,491 | (\$104,412) | -0.2% |
| Annual Surplus (Deficit) | (\$843,840) | (\$497,666) | (\$346,174) | -69.6% |
| Expenses by Object | | | | |
| Certificated salaries & wages | \$16,978,465 | \$17,553,217 | (\$574,752) | -3.3% |
| Certificated benefits | \$4,017,542 | \$4,043,410 | (\$25,868) | -0.6% |
| Non-certificated salaries & wages | \$7,323,260 | \$7,222,764 | \$100,496 | 1.4% |
| Non-certificated benefits | \$1,898,340 | \$1,839,449 | \$58,891 | 3.2% |
| Services, contracts and supplies | \$11,321,692 | \$11,070,598 | \$251,094 | 2.3% |
| Amortization expense - supported | \$1,668,613 | \$1,602,027 | \$66,586 | 4.2% |
| Amortization expense - unsupported | \$200,077 | \$183,186 | \$16,891 | 9.2% |
| Interest on capital debt - supported | \$0 | \$0 | \$0 | 0.0% |
| Interest on capital debt - unsupported | \$0 | \$0 | \$0 | 0.0% |
| Other interest and finance charges | \$15,840 | \$15,840 | \$0 | 0.0% |
| Losses on disposal of tangible capital assets | \$0 | \$0 | \$0 | 0.0% |
| Other expenses | \$8,250 | \$6,000 | \$2,250 | 37.5% |
| Total Expenses | \$43,432,079 | \$43,536,491 | (\$104,412) | -0.2% |
| Accumulated Surplus from Operations (Projected) | | | | |
| Accumulated Surplus from Operations - August 31, 2019 | \$3,002,893 | \$2,980,148 | \$22,745 | 0.8% |
| Accumulated Surplus from Operations - August 31, 2020 | \$2,175,944 | \$2,515,668 | (\$339,724) | -13.5% |
| Capital Reserves - August 31, 2019 | \$1,000,897 | \$1,000,897 | \$0 | 0.0% |
| Capital Reserves - August 31, 2020 | \$984,006 | \$1,020,897 | (\$36,891) | -3.6% |
| Certificated Staff FTE's | | | | |
| School based | 176.4 | 176.6 | (0.2) | -0.1% |
| Non-school based | 4.0 | 4.0 | - | 0.0% |
| Total Certificated Staff FTE's | 180.4 | 180.6 | (0.2) | -0.1% |
| Non-Certificated Staff FTE's | | | | |
| Instructional | 122.3 | 121.0 | 1.3 | 1.1% |
| Plant operations & maintenance | 30.8 | 27.3 | 3.5 | 12.9% |
| Transportation | 1.4 | 1.4 | - | 0.0% |
| Other non-instructional | 14.5 | 14.5 | - | 0.0% |
| Total Non-Certificated Staff FTE's | 169.0 | 164.2 | 4.8 | 2.9% |

Attestation of Secretary-Treasurer/Treasurer:

This information was formally received by the Board of Trustees at the meeting held on :

November 7, 2019

****Please complete the attached Comment Sheet to provide information regarding any material (>5% for revenues, expenses, fees, reserves, and surpluses, or >3% for staffing & enrolment) changes from the Spring Budget to the Fall forecast as identified in yellow above as well as any other pertinent information.**

2125 Aspen View Public School Division No. 78

School Jurisdiction Code and Name

FALL 2019 UPDATE TO THE 2019/2020 BUDGET: Page 2

| | Fall 2019 Update to the Budget 2019/2020 | Spring 2019 Budget Report 2019/2020 | Variance | % Variance |
|---|--|-------------------------------------|------------------|---------------|
| FEE & SALES TO PARENTS & STUDENTS | | | | |
| Fees | | | | |
| Transportation | \$15,000 | \$15,000 | \$0 | 0.0% |
| Basic instruction supplies | \$8,245 | \$10,000 | (\$1,755) | -17.6% |
| Lunchroom Supervision & Activity Fees | \$0 | \$0 | \$0 | 0.0% |
| Technology user-fees | \$1,600 | \$2,000 | (\$400) | -20.0% |
| Alternative program fees | \$0 | \$0 | \$0 | 0.0% |
| Fees for optional courses | \$66,700 | \$120,000 | (\$53,300) | -44.4% |
| ECS enhanced program fees | \$11,300 | \$25,000 | (\$13,700) | -54.8% |
| Activity fees | \$87,800 | \$79,000 | \$8,800 | 11.1% |
| Other fees to enhance education | \$140,000 | \$136,000 | \$4,000 | 2.9% |
| Extra-curricular fees | \$304,000 | \$175,000 | \$129,000 | 73.7% |
| Non-curricular supplies, materials, and services | \$80,700 | \$50,000 | \$30,700 | 61.4% |
| Non-curricular travel | \$108,000 | \$65,000 | \$43,000 | 66.2% |
| Other fees | \$0 | \$0 | \$0 | 0.0% |
| Total fees | \$823,345 | \$677,000 | \$146,345 | 21.6% |
| Other Sales to Parents & Students | | | | |
| Cafeteria sales, hot lunch, milk programs | \$163,000 | \$159,000 | \$4,000 | 2.5% |
| Special events | \$81,500 | \$75,000 | \$6,500 | 8.7% |
| Sales or rentals of other supplies / services | \$0 | \$0 | \$0 | 0.0% |
| Out of district student revenue | \$0 | \$0 | \$0 | 0.0% |
| International and out of province student revenue | \$3,500 | \$3,500 | \$0 | 0.0% |
| Adult education revenue | \$1,000 | \$1,000 | \$0 | 0.0% |
| Preschool | \$0 | \$0 | \$0 | 0.0% |
| Child care & before and after school care | \$0 | \$0 | \$0 | 0.0% |
| Lost item replacement fees | \$0 | \$0 | \$0 | 0.0% |
| Bulk Supply Sales | \$0 | \$0 | \$0 | 0.0% |
| Fundraising | \$480,000 | \$465,000 | \$15,000 | 3.2% |
| Donations | \$23,500 | \$25,000 | (\$1,500) | -6.0% |
| Other (Describe) | \$0 | \$0 | \$0 | 0.0% |
| Hutterite Colony Funds | \$30,000 | \$30,000 | \$0 | 0.0% |
| Other sales (describe here) | \$0 | \$0 | \$0 | 0.0% |
| Total other sales | \$782,500 | \$758,500 | \$24,000 | 3.2% |
| Grades 1 - 12 | | | | |
| Eligible funded students - Grades 1 to 9 | 1,772.0 | 1,772.0 | - | 0.0% |
| Eligible funded students - Grades 10 to 12 | 606.0 | 603.0 | 3.0 | 0.5% |
| Other students | 159.0 | 170.0 | (11.0) | -6.5% |
| Home ed and blended program students | 9.0 | 6.0 | 3.0 | 50.0% |
| Total Enrolled Students, Grades 1-12 | 2,546.0 | 2,551.0 | (5.0) | -0.2% |
| Early Childhood Services (ECS) | | | | |
| Eligible funded children - ECS | 158.0 | 170.0 | (12.0) | -7.1% |
| Other children | 3.0 | 5.0 | (2.0) | -40.0% |
| Program hours | 475.0 | 524.0 | (49.0) | -9.4% |
| ECS FTE's Enrolled | 80.5 | 96.5 | (16.0) | -16.6% |

Attestation of Secretary-Treasurer/Treasurer:

This information was formally received by the Board of Trustees at the meeting held on :

November 7, 2019

****Please complete the attached Comment Sheet to provide information regarding any material (>5% for revenues, expenses, fees, reserves, and surpluses, or >3% for staffing & enrolment) changes from the Spring Budget to the Fall forecast as identified in yellow above as well as any other pertinent information.**

2125 Aspen View Public School Division No. 78

School Jurisdiction Code and Name

FALL 2019 UPDATE TO THE 2019/2020 BUDGET

Comments/Explanations of changes from original Spring 2019/2020 Budget Report:

Explain any changes in revenue or fee items >5% (any highlighted items in cells S10-S25 on Page 1 or cells S10 - S22 and S26 - S40 on Page 2):

Overall the fees expected to be collected are \$146,345 more than the Spring budget. The Spring budget estimates were derived using historical information as well as partial 2018/19 information. The estimates for 2019/20 fall budget are using the full 18/19 year as well as historical and as such the revenue is expected to increase. Fee revenue is also updated to reflect the historical collection of fees within AVPS; Aspen View is committed to student learning and we see a significant number of fees waived when there is financial hardship. The Division waived over \$13,000 in fees that were levied in 2018/19.

Basic Instruction fee revenue has been reduced to reflect enrolment and historical collection of fees. Technology user fee decreased to reflect amount expected to be collected.

Fees for optional courses reduced based on prior year actual fees collected. ECS fees in-line with historical amounts paid/collected in prior years.

Activity fees, other fees to enhance education and extra-curricular fees have been adjusted based on fees collected by schools. Schools activities have increased as have the costs for both transportation and admission/entry fees.

Extra-curricular fees collected have not declined as assumed in spring budget; AVPS students are actively competing and fees are collected to offset travel and entry/admission costs for activities

Non-Curricular travel and activities planned for current year. Special event revenue collected for graduation adjusted to reflect expected costs. Small adjustment to donation estimate as there was a decline in donation revenue in the 2018/19 year.

Explain any changes in program expenses >5% (any highlighted items in cells S28 - S33 on Page 1):

ECS Instruction staffing increased to accommodate students' needs.

Plant operations and maintenance updated to reflect increased insurance costs, and staffing adjustments.

Board and System Administration staff fte reduction and decreased contract/services/supplies expenditures to reflect expected revenue.

External services increased as expected school generated fund activity costs are higher than spring estimates

Explain any changes in expenses by object >5% (any highlighted items in cells S38 - S49 of Page 1):

Unsupported amortization expense increase reflects unfunded assets capitalized including the EPC replacement school recreation field project.

Explain any changes in projected Accumulated Operating Surplus and Capital Reserves as at August 31, 2019 or August 31, 2020 by >5% (any highlighted items in cells S53 - S56 on Page 1):

Decrease in accumulated surplus in operations due to student enrolment and funding reductions will require a draw on operating reserves for the 19/20 school year. Capital reserve balances will decrease as amortization for approved unfunded assets

Explain change in total certificated staff >3% (if cell S59 or S60 on Page 1 is highlighted) or non-certificated staff >3% (any highlighted items in cells S64 - S67 on Page 1):

Plant operations and maintenance staffing has increased from the planned spring budget reflecting the actual staffing required for operations.

Explain change in enrolment >3% (if cell S48 or cell S54 on Page 2 is highlighted):

Aspen View has experienced a larger than anticipated decline in ECS enrolment in the Division.

Attestation of Secretary-Treasurer/Treasurer:

This information was formally received by the Board of Trustees at the meeting held on :

November 7, 2019



Meeting Date: November 7, 2019
Topic: Replacement School Announcement
Agenda No: 8.3

Background Information:

On Friday, November 1, 2019 Education Minister Lagrange announced a replacement school for HA Kostash School in Smoky Lake. The announcement and press conference are located at <https://www.alberta.ca/release.cfm?xID=650028AD28008-08AC-B652-552752517046BAF1> No further information about the project has been received at this time.

The Board of Trustees recognizes that this replacement school announcement is the result of the collaborative effort of Aspen View Public Schools employees and trustees, the County of Smoky Lake, the Town of Smoky Lake, the parents of HA Kostash students and the community at large. The Board of Trustees thanks everyone for their continued support of this project.

Attachments:

Government Announcement

Submitted by:

N. O'Shea, Superintendent

Recommendation or Action Requested:

For information

The Budget 2019 capital plan supports 15 new schools, including brand new high schools in Calgary, Edmonton, Leduc, Blackfalds and Langdon. Six schools are slated for replacement and four will receive modernization or additions. Together, the 25 projects will receive \$397 million.

“We made a promise to Albertans that our government will continue to build new schools, and we are doing exactly that. Through our significant investment in new schools, replacements, modernizations and infrastructure upkeep, our children will continue to learn in up-to-date and safe spaces. This will result in better success in our classrooms. The future is bright for Alberta students.”

Adriana LaGrange, Minister of Education

“These 25 projects confirm our government’s commitment to continue to build schools across the province. Alberta Infrastructure will continue to deliver key infrastructure projects to build prosperity for Albertans.”

Prasad Panda, Minister of Infrastructure

Budget 2019 also includes \$1.4 billion over four years to continue work on previously announced school projects across Alberta, which includes \$123 million for about 250 new modular classrooms to address the most urgent needs for additional space across the province. There are more than 60 projects underway in the province. Twenty-seven are expected to be open for the 2020-21 school year, and the remaining projects are in various stages of planning and construction.

The province will also provide \$527 million to school divisions for plant operations and maintenance to support the day-to-day upkeep of school facilities. Additionally, \$194 million will support the capital maintenance and renewal of existing school buildings through the Infrastructure Maintenance and Renewal Program.

“I am pleased that the government chose to make this announcement here in Calgary-North East. Students and families in my community will be relieved to hear that they will be getting the new high school we have needed for a long time. I’m proud that this critical funding was included in Budget 2019, as this was one of my first and most important motivations for why I wanted to represent Calgary-North East at the legislature.”

Rajan Sawhney, Minister of Community and Social Services and MLA for Calgary-North East

“On behalf of our students and the Calgary Board of Education, we would like to thank Minister LaGrange and Minister Panda for this important investment in school capital. We are pleased they chose to come to Calgary to make this provincial announcement and look forward to new CBE schools that will benefit students in north Calgary and in the growing community of Auburn Bay.”

Marilyn Dennis, chair, Calgary Board of Education

| Community | School Authority | Project Type/Name |
|----------------------|---|--|
| *Beaumont | Conseil scolaire Centre Nord (Greater North Central Francophone Education Region) | new school (K-12) |
| *Blackfalds | Wolf Creek Public Schools | new high school (9-12) |
| Buffalo Head Prairie | Fort Vermilion School Division | Blue Hills Community School addition & modernization |
| Calgary – Auburn Bay | Calgary Board of Education | new elementary school (K-4) |
| Calgary – Auburn Bay | Calgary Board of Education | new middle school (5-9) |
| Calgary – north | Calgary Board of Education | new high school (10-12) |
| Carstairs | Chinook's Edge School Division | Carstairs Elementary School addition |
| Cochrane | Calgary Catholic School District | new elementary/junior high school (K-9) |
| Condor & Leslieville | Wild Rose School Division | David Thompson solution modernization/replacement |

| Community | School Authority | Project Type/Name |
|--|---|--|
| *Edmonton – south east | Edmonton Public Schools | new high school (10-12) |
| Edmonton – Windermere-Keswick | Edmonton Public Schools | new elementary/junior high (K-9) |
| *Edmonton – Heritage Valley Town Centre | Edmonton Catholic Schools | new high school (10-12) |
| Edmonton – Windermere/Keswick | Edmonton Catholic Schools | new elementary/junior high (K-9) |
| *Fort Chipewyan | Northland School Division | Athabasca Delta School modernization/replacement |
| *Grande Prairie | Peace Wapiti School Division | Harry Balfour School replacement |
| *Langdon | Rocky View Schools | new junior/senior high school (7-12) |
| *Leduc | Black Gold School Division | new high school (10-12) |
| Legal | Conseil scolaire Centre Nord (Greater North Central Francophone Education Region) | new elementary/junior high school (K-9) |

| Community | School Authority | Project Type/Name |
|-------------|--|--|
| Morinville | Greater St. Albert Catholic Schools | Morinville Community High School CTS modernization |
| Morrin | Prairie Land School Division | Morrin School replacement |
| Peace River | Conseil Scolaire du Nord-Ouest (Northwest Francophone Education Region) | École des Quatre-Vents replacement |
| *Red Deer | Red Deer Catholic Regional Schools | new middle school (6-9) |
| Smoky Lake | Aspen View Public Schools | H.A. Kostash replacement |
| *St. Albert | St. Albert Public Schools | Bellerose Composite High School addition & modernization |
| Whitecourt | Living Waters Catholic Schools | new elementary school (K-3) |

*Design funding



Meeting Date: November 7, 2019
Topic: Committee Meetings
Agenda No: 8.4

Background Information:

A Policy Committee meeting is scheduled for December 5, 2019. Some Committees have not met this year and therefore, no chair has been appointed to call a meeting.

Attachments:

Submitted by:

N. O'Shea, Superintendent

Recommendation or Action Requested:

That the Board of Trustees of Aspen View Public Schools set a date for the following Committees:

Communications Committee (Trustees Karczmarczyk, Bauer, MacNeil)

Political Advocacy Committee (Trustees MacNeil, Karczmarczyk, Mykytiuk)



Meeting Date: November 7, 2019
Topic: Transition to Retirement
Agenda No: 8.5

Background Information:

Traditionally Aspen View Public Schools has offered a one-time payment to certified staff to assist with the transition into retirement. Many Alberta School Boards offer a "Transition to Retirement," program for certificated staff. The program allows certificated staff members to resign by January 31 of the year in which they wish to retire, begin receiving pension benefits and work on a temporary contract for the remaining months of the school year. There is no financial cost to Aspen View Public Schools under this program.

Attachments:

None

Submitted by:

N. O'Shea, Superintendent

Recommendation or Action Requested:

That the Board of Trustees of Aspen View Public Schools move to discontinue the one-time payment program to certified staff retiring, and further, to direct administration to prepare a "Transition to Retirement" program for certificated staff as they plan their retirement.